

VIRGINIA: A SCHEDULED MEETING OF THE SURRY COUNTY BOARD OF SUPERVISORS HELD IN THE GENERAL DISTRICT COURTROOM OF THE COUNTY GOVERNMENT CENTER ON MARCH 17, 2011 AT 7:00 P.M.

PRESENT: SUPERVISOR REGINALD O. HARRISON, CHAIRMAN
SUPERVISOR JOHN M. SEWARD, VICE-CHAIRMAN
SUPERVISOR M. SHERLOCK HOLMES
SUPERVISOR ERNEST L. BLOUNT
SUPERVISOR JUDY S. LYTTLE

ALSO

PRESENT: MR. TYRONE W. FRANKLIN, COUNTY ADMINISTRATOR
MR. JOHN B. EDWARDS, JR., ASSISTANT COUNTY ADMINISTRATOR
MRS. MELISSA D. ROLLINS, DIRECTOR OF FINANCE
MS. RHONDA R. MACK, DIRECTOR OF PLANNING & COMMUNITY DEVELOPMENT
MR. STACEY T. WILLIAMS, BUILDING OFFICIAL
MRS. VALERIE PIERCE, DIRECTOR OF SURRY SOCIAL SERVICES
MR. ERVIN JONES, DIRECTOR OF SURRY PARKS & RECREATION
MRS. SOPHENIA PIERCE, DIRECTOR OF OFFICE ON YOUTH
BISHOP HOWARD DANIELS, CHAIR OF SOCIAL SERVICES BOARD
MRS. EARLENE SPROUSE, SOCIAL SERVICES BOARD MEMBER

CALL TO ORDER/MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE

The meeting was called to order by Chairman Harrison who then asked for a moment of silence. Following the moment of silence, he asked the citizens to stand and say the pledge of allegiance.

SOCIAL SERVICES BUDGET PRESENTATION

Mrs. Valerie Pierce, Director of Surry Social Services, addressed the Board to provide a brief overview of services provided by the department. She stated that the goal of the Department of Social Services (DSS) is to provide financial and medical assistance along with protective services for the residents of Surry County. Mrs. Pierce went on to report that some programs such as medical prescription and inpatient assistance along with the after school child care program would be cut entirely from the FY 11-12 budget. She also reported that improvements to some existing programs were anticipated; for example, food stamps could now be used to make purchases from farmer's markets.

Mrs. Pierce informed the Board that the case load in DSS had increased during the current fiscal year with 468 households currently food stamp eligible and 607 clients eligible for Medicaid. She further reported that the opening of the new Surry County Employment Resource Center (ERC) had served to expand the department's capability to empower clients to become self-sufficient and that since its opening earlier this month, the ERC had served 49 residents of Surry County. Mrs. Pierce explained that the budget being presented tonight had been approved by the Social

Services Board and totaled \$2,097,801 which represents a decrease of \$135,000 from the FY 10-11 budget.

Mrs. Virginia Gary, Administrative Manager for the Department of Social Services, addressed the Board providing both a general summary of the Social Services budget as well as specific information regarding each category. ***(A copy of the Social Services FY 11-12 Budget Projections is included as an integral component of these minutes.)***

Following Mrs. Gary's presentation, discussion commenced regarding some of the programs facing cuts and how these cuts will impact the community at large. For the most part, Mrs. Pierce seemed to indicate that the department was able to refer clients to other providers and therefore limit the negative impact on its clients.

GENERAL FUND BUDGET REQUESTS PRESENTATION

Mrs. Melissa Rollins, Finance Director, addressed the Board to present the General Fund Budget Requests for FY 11-12. She began by stating that the County was in better shape financially than at this time the previous year. Revenue projections, she reported, had been on target or slightly higher than actually budgeted resulting in a positive variance in revenue of \$10,000. Mrs. Rollins summarized the Budget Requests and explained the basis for requested increases in funding. ***(A copy of the Preliminary Consolidated Budget Information: Presentation of Requests FY 11-12 is included as an integral component of these minutes.)***

With regard to the proposed 5% bonus and salary increases requested by Office on Youth and the Commonwealth Attorney's offices, Chairman Harrison requested that Mrs. Rollins present the Board with information on the most recent salary adjustments for County employees at their next meeting. Proposed increases to the Parks & Recreation Department (P&R) reflect the transfer of the Senior Citizen Program from the Department of Social Services to P&R. Chairman Harrison asked Mrs. Valerie Pierce if this change would result in a decrease in DSS staffing. Mrs. Pierce replied that it was not expected to affect DSS staffing, but that staff would receive new assignments. Mr. Harrison suggested that a reduction in staffing would enable additional staff to administer the Senior Program under Parks & Recreation. No one would lose a job, Mr. Harrison stressed.

With regard to the request from a local business owner for the County to adjust the Personal Property Tax on passenger busses, Chairman Harrison asked if that were a recommendation in the proposed budget. Mr. Franklin provided the Board with some figures for them to consider. Supervisor Seward expressed concern that owners of other classes of vehicles might also seek tax relief by similar means; but Chairman Harrison suggested that by dropping the tax rate the County could see more busses housed here, resulting in increased revenue. It was agreed that Supervisor Blount would look further into the matter.

Chairman Harrison suggested that the Board dig deeper in consideration of the FY 11-12 budget, looking for additional savings and setting priorities as next year, he cautioned, may be more challenging than this year. He requested that the Board

consider all line items for possible savings and additionally requested a list of employees eligible for retirement.

PROPOSED CAPITAL IMPROVEMENT PLAN FY 12-16

Mrs. Rollins began her presentation of the Proposed Capital Improvement Plan FY 2012-2016 by discussing the following areas where improvements may be needed:

- Technology – Broadband development and Financial Accounting Software
- County Owned Facilities – the need for facility stabilization and improvements
- Property Acquisition – possible warehouse garage
- Parks & Recreation Grounds Improvements – ball fields, picnic shelters and basketball court
- Communications Center Equipment Upgrade – CAD system, 911 equipment and radio system
- Solid Waste Management – mandated third manned collection site and acquisition of roll off truck

(A copy of the Proposed Capital Improvement Plan FY 12-16 is included as an integral component of these minutes.) During her presentation, the Board requested additional explanation from Mrs. Rollins with regard to proposed improvements to the Health Department facility and parking area which also serves the Horizon Health Services facility. The Board also requested additional explanation with regard to proposed P&R Grounds Improvements. Mr. Ervin Jones, Director of Parks & Recreation, assisted Mrs. Rollins with addressing the Board's concerns.

With regard to the mandated third manned solid waste collection site, Supervisor Lyttle, who serves on the Building and Grounds Committee, reported that sites are available to develop such a facility. However, she explained, these potential sites are not in the designated location previously defined by the Board. Supervisor Seward remarked that there seemed to be more trash along roadsides than in the past and speculated that this may be due to residents having to carry their refuse further through the County to established collection sites. Chairman Harrison asked staff to consider a lease option on a roll off truck as opposed to the purchase of one.

There was brief discussion regarding County road improvements and VDOT's Highway Revenue Sharing Program.

Chairman Harrison requested that the Board members serve the same committee appointments as the previous year and that they work diligently, along with staff, to prepare for the Board's next opportunity to examine the proposed FY 2011-2012 budget. Supervisor Seward remarked that he had recently attended a meeting at the Claremont Fire Station and was pleased to see that renovations to that facility had been completed. Supervisor Lyttle inquired as to whether or not progress had been made on the public use of the High School Library facilities. Chairman Harrison said that he and Supervisor Blount would meet with Mr. Hamlin and that contact should be made to the Williamsburg Regional Library to address concerns about their new

policy which prohibits citizens from surrounding areas from borrowing their materials.

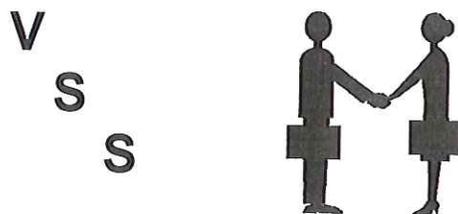
ADJOURNMENT

Supervisor Holmes made a motion for adjournment; the motion was seconded by Supervisor Lyttle. Supervisors Harrison, Seward, Blount, Holmes and Lyttle voted in favor of the motion.

Surry County Department of Social Services



11-12 Budget Projections



COMMONWEALTH OF VIRGINIA
DEPARTMENT OF SOCIAL SERVICES

SURRY COUNTY DEPARTMENT OF SOCIAL SERVICES



Social Services Board Members

Bishop Howard Daniels – Chair
Mrs. Earlene Sprouse – Vice Chair
Hon. M. Sherlock Holmes, BOS Representative
Mrs. Troilen Seward
Mrs. Gladys Hardy
Mrs. Linda Lewis
Mr. C. Pernell Fields

Director

Mrs. Valerie Pierce

Management Staff

Mrs. Lorraine Nichols – Assistant Director
Mrs. Virginia Gary – Admin. Manager
Mrs. Barbara Alexander – Benefit Prog. Supervisor
Mrs. Gwendolyn Brown – Program Coordinator
Mrs. Joan Brown – Social Work Supervisor

FY 11-12 Projected *Budget Summary*

The Surry County Social Services Board's annual budget is based on the goals of the Board and the Department and available funds. The Surry County Social Services Board is committed to a comprehensive and effective social services system that will honor and support the integrity of family preservation; protect vulnerable children, the elderly and disabled; free our citizens from dependency; restore the values of work, self-sufficiency and independence; and ensure federal and state funding sufficient to meet mandates, in accordance with the Code of Virginia, Section 63.2-400.

The Board's projected annual budget is comprised of our (5) categories of disbursements:

- I. Assistance
- II. Purchase of Services
- III. Regular Administration
 - Employment Service Administration
 - Day Care Administration
 - Energy Assistance Administration
- IV. Non-Reimbursable
- V. Special Revenue

The Board's projected annual budget for fiscal year 11-12 totals \$2,097,801. The local share is \$608,335 and the Special Welfare share is \$41,275. The local share is 29% of the total budget and the Special Welfare share is 2% of the total budget. In accordance with the Code of Virginia Section 63.2-401 the projected reimbursable amount to the County is \$1,448,191 which is 69% of the total budget.

FY 2011-2012 Projections

Programs operated by DSS; Funding is provided by the County in Accordance with the Code of Virginia Section 63.2-400 and reimbursed by the State & Federal Government

Categories	FY 2011-12 Projections	% of Total Expended
Assistances	\$ 77,880.00	1%
Purchase of Services	\$ 260,780.00	3%
Administration	\$ 1,358,798.00	14%
Non-Reimbursable Expenditures	\$ 359,068.00	4%
Special Revenue	\$ 41,275.00	0%
 Projected Expenditure	 \$ 2,097,801.00	 22%

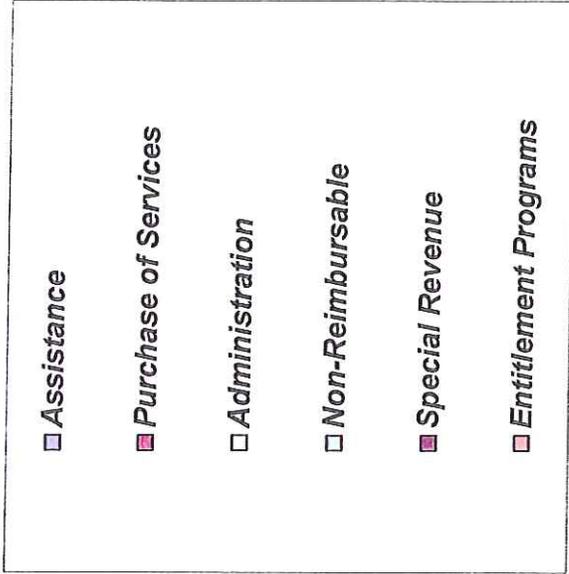
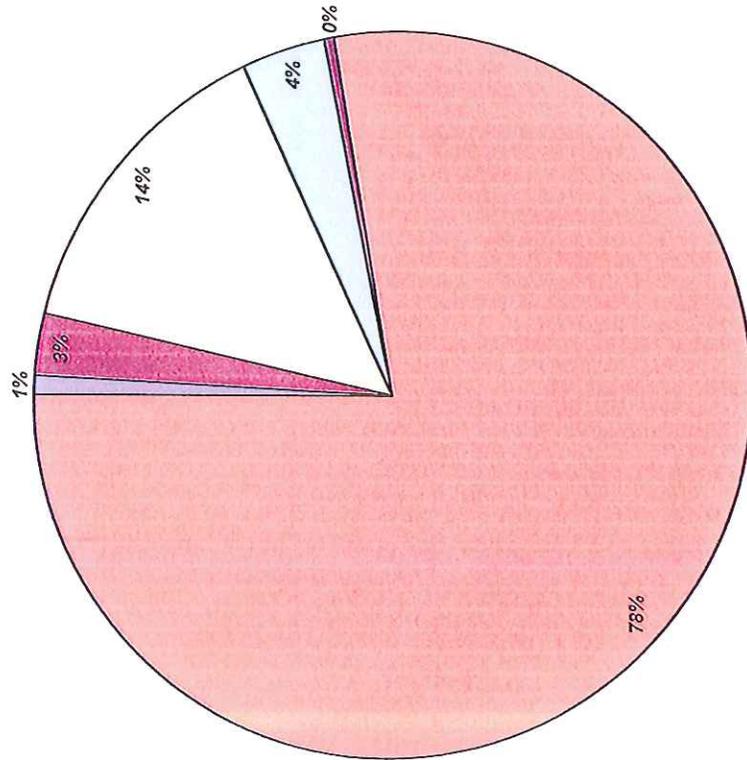
Federal Funded Entitlement Programs

Programs operated by DSS; Funding is not a part of the DSS/County Budget format; Funds are direct payments to clients and vendors

Programs

Energy Assistance	\$ 172,984.00	2%
Medicaid	\$ 5,392,813.00	56%
FAMIS	\$ 304,302.00	4%
TANF	\$ 205,201.00	3%
Supplemental Nutrition Assist. (SNAP)	\$ 1,304,327.00	13%
Total Spent	\$ 7,379,627.00	78%
 Grand Total Expenditures	 \$ 9,477,428.00	 100%

Social Services Program Funding



Social Services Budget Summary

FY 2011-2012

I.	II.	III.	IV.	V.	VI.	VII.	VIII.
Category	FY 10-11 Allocation	FY 10-11 Local Match	FY 11-12 Projection	FY 11-12 Local Match	State Revenue	Federal Revenue	Special Revenue
I. Assistance	99,124	11,210	77,880	12,456	57,978	7,446	0
II. Purchase Ser.	297,388	25,825	260,780	26,197	37,285	197,298	0
III. Administration	1,362,567	219,548	1,358,798	210,614	468,785	679,399	0
IV. Non-Reimbursable	426,975	426,975	359,068	359,068	0	0	0
TOTAL BUDGET	2,186,054	683,558	2,056,526	608,335	564,048	884,143	-
V. Special Revenue	46,675		41,275				41,275
GRAND TOTAL	2,232,729	683,558	2,097,801	608,335	564,048	884,143	41,275

Local Share - Decreased .11%

Surry County Social Services Board

ASSISTANCE PROGRAM GOAL: To provide support to eligible individuals and families through the provision of financial assistance where children are deprived, maintenance of the elderly and disabled who are placed in adult homes, maintenance for foster children, prescription maintenance for the disabled, and burial assistance for eligible individuals.

ASSISTANCES

I.	II.	III.	IV.	V.	VI.	VII.
Line Item	FY 10-11	FY 10-11	FY 11-12	FY 11-12	Revenue	Revenue
	Allocation	Loc Match	Projection	Loc Match	State	Federal
804 - Auxiliary Grants (10)	56,052	11,210	62,280	12,456	49,824	0
808 - TANF Manual Checks (4)	2,736	0	1,000	0	490	510
810 - Emergency Assistance (2)	1,000	0	1,000	0	490	510
811 - ADC-Foster Care (1)	6,300	0	6,300	0	3,087	3,213
812 - Adoption Subsidy (1)	6,300	0	6,300	0	3,087	3,213
813 - General Relief	0	0	0	0	0	0
817 - Special Needs Adoption	0	0	0	0	0	0
819 - Refugee Resettlement	0	0	0	0	0	0
820 - Adoption Incentive	0	0	0	0	0	0
848 - TANF UPS	2,736	0	1,000	0	1,000	0
867 - TANF Competitive Grant	24,000	0	0	0	0	-
SUB-TOTAL	99,124	11,210	77,880	12,456	57,978	7,446

Local Share - Increase by 12%

ASSISTANCES

ASSISTANCE PROGRAM GOAL: To provide support to eligible individuals and families through the provision of financial assistance where children are deprived, maintenance of the elderly and disabled who are placed in adult homes, maintenance of foster children, prescription maintenance for the disabled, and burial assistance for eligible individuals.

804 – Auxiliary Grant: An auxiliary grant is a supplement to income for recipients of Supplemental Security Income (SSI) and certain other aged, blind, or disabled individuals residing in a licensed assisted living facility.

808 – TANF Manual Checks: (Temporary Assistance to Needy Families) Eligible families receive a monthly cash payment to meet their basic needs. To be eligible, a family must be financially needy and must meet certain requirements.

810 – Emergency Assistance: This emergency assistance component is available to applicants and recipients who have a housing emergency caused by: fire or natural disaster which has destroyed items necessary for maintaining the household or home itself.

811 – ADC-Foster Care: Payments for maintenance, day care and reasonable visitation related transportation costs for visitation between IV-E eligible children, their parents, siblings or other caretakers.

812 – Adoption Subsidy: Financial assistance with payments to assist the adoptive family with the cost of maintenance. The funding can also be used to reimburse the adoptive parents for the non-recurring expenses of finalizing the adoption.

813 – General Relief: The General Relief (**GR**) program is a locally optional program designed to provide maintenance or emergency assistance that cannot be provided through other means.

817 – Special Needs Adoption: Many children in need of adoption services have special needs that make them difficult to place. For children who are not eligible for services under Title IV-E, the state offers adoption assistance payments to help with the cost of daily living, medical care, and rehabilitation services.

819 – Refugee Resettlement – N/A

820 – Adoption

848 – TANF UPS – (Temporary Assistance to Needy Families – Unemployed parents): The TANF-UP program provides aid to dependent children who are deprived of parental support or care by reason of the unemployment of parents.

FY 10-11 Projected Cost in the Assistance Category is \$77,880.

Surry County Social Services Board

PURCHASED OF SERVICE GOAL: To ensure individuals, families and children's needs are met through the provision of purchased services which may include counseling and treatment, day care for children, education and training, other employment support services, emergency food, shelter, medical services and services for the protection of children, elderly and disabled.

PURCHASE OF SERVICES

I.	II.	III.	IV.	V.	VI.	VII.
Line Item	FY 10-11 Allocation	FY 10-11 Loc Match	FY 11-12 Projection	FY 11-12 Loc Match	Revenue State	Revenue Federal
824 - Other POS (Companion) (CPS)	41,184 2,100	8,237 420	0 0	0 -	0 -	0
829 - Family Preservation	1,439	223	1,439	223	7	1,209
833 - Adult Services	22,464	4,493	18,720	3,744	0	14,976
84403 - SNAPET Services	3,287	509	3,287	509	0	2,778
84404 - SNAPNET Services	9,288	1440	9,600	1,488	3,312	4,800
866 - Family Preservation	18,814	2,916	18,814	2,916	1,787	14,111
871 - TANF/ VIEW Wk/Trans. DC	58,860	2,943	54,000	8,370	18,630	27,000
872 - VIEW Purchased Services	12,384	1,920	32,400	5,022	11,178	16,2
878 - Head Start Transition DC	8,400	0	7,200	0	0	7,200
881 - SNAPNET/FEE/Ed.Train/DC	0	0	0			
883 - Child Day Care Fee At Risk	101,586	0	90,000	0	0	90,000
890 - CDC-Quality Initiative	6,600	1023	6,600	1,023	2,277	3,300
895 - Adult Protective Services	10,982	1,702	18,720	2,901	94	15,725
SUB-TOTAL	297,388	25,826	260,780	26,197	37,285	197,298

Local Share- Increased by 2%

PURCHASE OF SERVICES

PURCHASE OF SERVICES GOAL: To ensure individuals, families and children's needs are met through the provision of purchased services which may include: counseling and treatment; day care services for children; education and training; emergency food, shelter, and medical services; other employment support services and services for the protection of children, elderly and disabled.

824 – OTHER PURCHASED SERVICES (COMPANION) – Other purchased services include Adult Protective Services (APS), Adult Services and Child Protective Services (CPS). The focus of services is on identification and assessment in an effort to protect adults and children, preserve families, and prevent further maltreatment. Adult services may include the provision of case management, home-based care, transportation, nutrition services, placement services and other activities to aid adults.

829 – FAMILY PRESERVATION – Family Preservation funds are allocated to each local social services agency annually to be used to keep at-risk children from entering the foster care system.

833 – ADULT SERVICES – Services are provided to assist an individual to remain in his or her own home. The provision of adequate home-based services (companion services) decreases the risk of institutional placement.

862 – INDEPENDENT LIVING –The Independent Living Program assists foster care youth ages 16-21 years old in developing the skills necessary to make the transition from foster care to independent living.

870 – TANF JOB RETENTION – The funds must be used to purchase job retention and wage advancement services for TANF recipients or former TANF recipients in the period of eligibility.

871 – WORKING/TRANSITIONAL DC – VIEW Working and Transitional Child Care services are mandated services. This program provides funding to enhance the quality, affordability, and supply of child care available to Virginia's families.

878 – HEAD START TRANSITION DC – Head Start To Work is a subsidy fee program that pays for additional hours beyond those provided by Head Start in order to provide full day/full year (wrap-around) child care services for Head Start enrolled children.

881 – FSET/FEE/ED./TRAINING DC – Fee Child Care provides funding to enhance the quality, affordability, and supply of child care available to Virginia's families.

Purchase of Services Continued.....

882 – FEE CHILD CARE PASS -THRU- Child care purchase of service expenditures that exceed the child care fee at risk budget allocation.

883 – NON VIEW CHILD CARE 100% FEDERAL – The fee system program provides child care subsidies to income eligible customers who are employed, in approved education/training activities, or in need of protective services.

890 – CDC-QUALITY INITIATIVE – These funds are available to local departments of social services to enable the implementation of initiatives to develop, enhance and strengthen the quality of care delivered to children.

895 – ADULT PROTECTIVE SERVICES – APS investigates reports of abuse, neglect, and exploitation of adults over 60 years of age and of adults aged 18 to 60 with a disability.

THE PROJECTED COST IN THE PURCHASE OF SERVICES CATEGORY FOR FISCAL YEAR 2010 - 2011 BASED ON CURRENT EXPENDITURES AND THE PROJECTED AVAILABILITY OF STATE ALLOCATED FUNDS IS \$260,780, INCREASED BY 2 %.

Surry County Social Services Board

ADMINISTRATION GOAL: To ensure efficiency and accountability in the Department's operation of programs and service delivery. Administration also includes Employment Services Administration, Day Care Admin., and Fuel Administration.

REGULAR ADMINISTRATION

I.	II.	III.	IV.	V.	VI.	VII.
Line Item	FY 10-11 Allocation	FY 10-11 Local Match	FY 11-12 Projection	FY 11-12 Local Match	Revenue State	Revenue Federal
1000 Salaries	785,804	121,800	786,168	121,856	271,228	393,084
Fuel/SNAPET/VIEW/DC/Fraud	186,663	37,283	162,342	25,163	56,008	81,171
2000 Fringe Benefits	285,712	44,285	328,000	50,840	113,160	164,000
3000 Contractual Services	8,000	1,240	8,000	1,240	2,760	4,000
5100 Utilities *	9,612	1,490	0	0	0	0
5200 Communication	12,000	1,860	12,000	1,860	4,140	6,000
5300 Insurances *	8,832	1,369	8,800	1,364	3,036	4,400
5400 Material & Supplies	20,000	3,100	20,000	3,100	6,900	10,000
5402 Janitorial *	15,480	2,399	0	0	0	0
5408 Vehicle (gas, oil, tires)	7,000	1,085	7,000	1,085	2,415	3,500
5500 Travel	5,500	853	2,000	310	690	1,000
7000 Capital Outlay	20,000	3,100	5,000	775	1,725	2,500
8000 Leases & Rental *	17,964	2,784	19,488	3,021	6,723	9,744
SUB-TOTAL	1,382,567	222,648	1,358,798	210,614	468,785	679,399

Local Share - decreased by .06%

~ Line Items have been Consolidated

* Building Contract Cost

ADMINISTRATION

ADMINISTRATION GOAL: To ensure efficiency and accountability in the Department's operation of programs and service delivery. Administration also includes Employment Services Administration, Day Care Administration and Fuel Administration.

1000 – Salaries - 21 State and Local Personnel

2000 – Benefits – FICA, Retirement, Unemployment, Health Benefits and Life Insurance

3000- Contractual Services – Pitney Bowes (Postal), Xerox and Typewriter

5100 – Utilities* – Electricity

5200 – Communication – Verizon

5300 – Insurances* – Vehicle, Liability – Risk Management, Property

5400 – Materials and Supplies – Office Supplies

5402 – Janitorial* - Building Maintenance

5408- Vehicle – Gas, Oil, Tires, Repairs, Car Detail

5400 – Travel – Lodging, Meals and Miscellaneous

7000 – Capital Outlay – Furniture, Vehicles

8000 – Leases & Rentals* – Telephone Equipment, Parking, Building

***Building Contract Cost**

**EMPLOYMENT SERVICES ADMINISTRATION, DAY CARE ADMINISTRATION
AND FUEL ADMINISTRATION**

EMPLOYMENT SERVICES ADMINISTRATION

844 – FOOD STAMPS EMPLOYMENT AND TRAINING ADMINISTRATION – Personnel and program administration funds to administer the (FSET) Food Stamp Employment and Training program.

872 – VIEW PURCHASED SERVICES AND ADMINISTRATION – Personnel funds to administer the VIEW (Virginia Initiative Employment not Welfare) programs
Operating Cost- Supplement cost for program operation.

876- DEDICATED IV-E ADMINISTRATION, PT – Federal funds to supplement administrative cost for services rendered to foster care title IV-E eligible. (Funds require a 50% local match).

860 – ENERGY ADMINISTRATION- HEATING AND COOLING - 100% Federal funds to administer the energy assistance programs (fuel, energy crisis and cooling).

DAY CARE ADMINISTRATION

884 – Day Care Administration – 100% Federal funds to administer the day care program.

885 – Day Care Administration PT – Allocated funds that require a 50% local match.

891 – Fraud Free Program – Allocated funds to administer the fraud program to ensure fraud prevention and the collection of over payments.

**FY 10-11 PROJECTED COST IN THE ADMINISTRATION CATEGORY IS
\$1,358,798, LOCAL SHARE DECREASED BY .06%**

Surry County Social Services Board

NON-REIMBURSABLES GOAL: To ensure efficiency and accountability in the operation of local programs. Funds assist in supplementing programs and expanding services to the elderly and the disabled to meet personal, nutritional, social and recreational needs; maintenance of quality staff to effectively execute programs and allowance by the Virginia Statue for Board Member Compensation.

NON REIMBURSABLE

I.	II.	III.	IV.	V.	VI.	VII.
Line Item	FY 10-11 Allocation	FY 10-11 Local Match	FY 11-12 Projection	FY 11-12 Local Match	State Revenue	Federal Revenue
41-Local Only Admin	106,651	106,651	254,100	254,100	0	0
42 Employment Ser Program Admin	37,084	37,084	0	0	0	0
	11,307	11,307	0	0	0	0
43 Social Workers						
Salaries	56,181	56,181	0	0	0	0
Fringe Benefits	15,867	15,867	0	0	0	0
45 Board Members	8,820	8,820	5,000	5,000	0	0
Travel	1,000	1,000	2,000	2,000	0	0
Miscellaneous	2,000	2,000	5,000	5,000	0	0
46 Purchase of Service/Companion/CPS	58,502	58,502	92,968	92,968	0	0
Adult Services/ESP						
47 Senior Citizens Program						
Salaries (5) <i>Drivers, Caseworkers</i>	62,893	62,893	0	0	0	0
Fringe Benefits	15,579	15,579	0	0	0	0
Transportation	7,000	7,000	0	0	0	0
Supplies	7,000	7,000	0	0	0	0
Meals	30,000	30,000	0	0	0	0
Socialization & Recreation	7,091	7,091	0	0	0	0
SUB-TOTAL	426,975	426,975	359,068	359,068	0	0

Local Share - decreased by .16%

ESP. Social Work

NON-REIMBURSABLE

41 – Local Only Administration – Local only allocation for salaries that are beyond the state reimbursable maximum and to supplement the cost of living raises.

42 – Employment Services Program and Operating Costs – Local only allocation to supplement operation of the employment services program to expand employment related services to the general community ; serve as a liaison to the Virginia Employment Commission and the Planning District Workforce Investment Board.

43 – In Home Social Work Position (part-time) and Foster Care Worker (full time)
Local only allocation to supplement funding received for in home social work services, intended to assist in the preservation of families, role modeling for families in their own home; provide in-home counseling intended to prevent truancy, delinquency and to prevent out of home placement of children in foster care. Local only funding to pay the salary of Foster Care Worker who provides services to safely enable foster children to return to his or home or to find another permanent home for the child.

45 – Board Member Compensation – Local only allocation for Board Member monthly compensation for expenses incurred on behalf of the agency to include but not to be limited to reimbursement for travel, meals, lodging, training, etc.

46 – Companion Services – Local only allocation to supplement services to the elderly and disabled, to prevent out of home/community placement.

Surry County Social Services Board

SPECIAL REVENUE

SPECIAL WELFARE FUND is established under the authority of Section 63.1 of the Code of VA and consists of funds taken into the Agency which are not allocated through the VPA budget. These funds include donations from individuals, organizations or churches, social security or veterans' benefits for special individuals. The Special Welfare account is a special account and does not revert to the general fund account at the end of the FY.

PROJECT JOY – Funds are received from individuals, churches and organizations and are disbursed during the Christmas holidays for needy families.

CRATER AREA AGENCY ON AGING is a special fund allocated to supplement services to the Senior Citizen's Program.

*SPECIAL REVENUE**

I.	II.	III.	IV.	V.	VI.	VII.	VIII.
Line Item	FY 10-11 Allocation	FY 10-11 Loc. Match	FY 11-12 Projection	FY 11-12 Loc. Match	State Revenue	Federal Revenue	Special Revenue
Special Welfare	1,000	0	789	0	0	0	789
Project Joy	6,100	0	7,765	0	0	0	7,765
FEMA	0	0	6,246	0	0	0	6,246
Rev-Max IV Funding	0	0	26,475	0	0	0	26,475
SUB-TOTAL	7,100	0	41,275	0	0	0	41,275
Crater Area Agency on Aging							
Congregate	10,034	0	0	0	0	0	0
Home Delivery	17,427	0	0	0	0	0	0
Transportation	9,610	0	0	0	0	0	0
Socialization/Rec.	698	0	0	0	0	0	0
Homemaker	2,406	0	0	0	0	0	0
SUB-TOTAL	40,175	0	0	0	0	0	0
SUB-TOTAL	47,275	0	41,275	0	0	0	41,275

Local Share - decreased by .06%



Preliminary Consolidated Budget Information



Presentation of Requests – March 17, 2011

Fiscal Year 2011-2012

Budgetary Basis of Requests

- Ratio –100%
- Stable Real Estate Property values
- Increase in Public Service Corporation Taxes
 - Additional equipment
 - Application of FY11 actual receipts
- State revenue decline for public education
 - \$247,000 or 7.38%
- Slight adjustments to fee rate structure
 - Building inspection services (mechanical, electrical)
 - Parks & Recreation shelter and building rental
 - Water rates - \$15.00 minimum to \$28.25 up to \$5,000 gallons

County of Surry
 FY 10-11 Expenditure Requests vs.
 Preliminary Revenue Projections (Operating Budget)

PRELIMINARY REVENUE BY SOURCE	
Local	\$ 20,385,188
Federal	\$ 1,814,932
State	\$ 5,328,814
Operating Carryover	\$ 325,000
Total Operating Revenue	\$ 27,853,934
EXPENDITURE REQUESTS BY FUND	
General Operating Fund	\$ 7,576,209
Special Revenue Funds	\$ 164,160
Debt Service Fund	\$ 1,718,228
Subtotal General Fund	\$ 9,458,597
Water & Sewer Fund	\$ 271,915
Social Services Fund	\$ 2,097,801
School Operating Fund	\$ 16,015,473
Total Operating Expenditures	\$ 27,843,786
Budget Variance	\$ 10,148

Excludes all capital outlay requests

Each one cent in the current tax rate will generate approx. \$237,000

County of Surry

FY 11-12 Budget Request Summary

Operating Budget

	FY 10-11 Adopted Budget	FY11-12 Budget Requests	NET CHANGE FY 11 Requests over FY 10-11 Budget	
General Gov't Administration	1,594,586	1,680,584	85,998	5.39%
Judicial Administration	413,844	435,252	21,408	5.17%
Public Safety	2,590,589	2,735,845	145,256	5.61%
Public Works	1,054,795	1,014,549	(40,246)	-3.82%
Health & Welfare	488,095	576,573	88,478	18.13%
Parks & Recreation	527,863	664,438	136,575	25.87%
Community Development	455,128	468,971	13,843	3.04%
	7,124,900	7,576,212	451,312	6.33%
Special Funds	306,660	164,160	(142,500)	-46.47%
Debt Service	1,711,019	1,718,228	7,209	0.42%
Total General Operating Fund	9,142,579	9,458,600	316,021	3.46%
VPA FUND	2,232,729	2,097,801	(134,928)	-6.04%
SCHOOL FUND	15,836,252	16,015,473	179,221	1.13%
TOTAL OPERATING BUDGET	27,211,560	27,571,874	360,314	1.32%
ENTERPRISE FUND (Water & Sewer)	212,710	271,915	59,205	27.83%

County of Surry
 FY 11-12 General Fund
 Budget Requests Summary

○ Operating Budget Requests – FY 11-12	\$7,576,209
○ Current Operating Budget – FY 10-11	<u>\$7,124,900</u>
Increase – FY 12 Requests over FY 11	\$ 451,309

BASIS FOR INCREASE SUMMARIZED** (operating decreases offset impact of increases)

● Personnel, Fringe Benefits	\$ 113,000
○ One new dispatch position, excess of level funding	
○ Health insurance premium increase	
○ Part time & overtime	
○ 5% Employee Bonus (excludes COs)	\$ 111,000
● Increase in Requests from Agencies -	\$ 50,000
● Care of Prisoners	\$ 70,000
● Vehicle Replacement -	\$ 25,000
● Registrar/Electoral Board	\$ 20,000
● Senior Program	<u>\$ 140,000</u>
	\$ 529,000**

County of Surry
 FY 10-11 Budget Highlights
 Preliminary Revenue Projections

What are the preliminary funding sources?

<i>Primary</i>	FY 10-11	FY 10-11	FY 11-12	FY12 projected over	
<i>Government</i>	Budget	Expected	Projected	Expected	%
SUMMARY					
Local	\$19,404,361	\$19,757,876	\$20,018,516	260,640.00	1.32%
Federal	\$979,833	\$711,246	\$890,643	179,397.00	18.31%
State	\$2,251,325	\$2,047,194	\$2,231,243	184,049.00	8.18%
Total All Sources	\$22,635,519	\$22,516,316	\$23,140,402	\$624,086	2.54%

*Variance between **FY11 budget** and **FY 12 projected** local revenue in the General Fund is \$614,000.*

County of Surry
 FY 11-12 Budget
 Preliminary Revenue Projections

**LOCAL
 SOURCES**

<i>Local Sources</i>	FY 10-11	FY 10-11	FY11-12	Variance over FY 11 Budget	
	Budget	Expected	Projected	Variance \$	%
Real estate	\$6,369,909	\$6,200,000	\$6,357,444	(12,465.00)	-0.20%
Public Service	\$10,790,703	\$11,348,000	\$11,432,113	641,410.00	5.94%
Personal property	\$1,140,598	\$1,100,000	\$1,103,060	(37,538.00)	-3.29%
Penalty & Interest	\$110,378	\$120,000	\$120,000	9,622.00	8.72%
Other Local Taxes	\$677,107	\$697,500	\$708,500	31,393.00	4.64%
Use of Money & Property	\$127,210	\$98,184	\$100,000	(27,210.00)	-21.39%
Other Local Sources	\$188,456	\$194,192	\$197,399	8,943.00	4.75%
Total All Sources	\$19,404,361	\$19,757,876	\$20,018,516	\$614,155	2.50%

County of Surry
 FY 11-12 Budget
 Preliminary Revenue Projections

**STATE
 SOURCES**

State Sources	FY 09-10 Budget	FY 09-10 Expected	FY10-11 Projected	Variance over FY 10 Budget	
				Variance \$	%
Non Categorical Aid	\$680,907	\$687,848	\$689,907	9,000.00	1.32%
Shared Expenses	\$803,117	\$745,884	\$803,117	0.00	0.00%
Welfare Admin.	\$569,694	\$409,161	\$564,000	(5,694.00)	-1.00%
Other State Aid	\$197,963	\$204,301	\$174,219	(23,744.00)	-11.99%
Total All Sources	\$2,251,681	\$2,047,194	\$2,231,243	-\$20,438	-0.08%

County of Surry
 FY 11-12 Budget Requests
 School Fund

	Adopted <u>Budget</u>	Amended <u>Budget</u>	Budget Request	FY 12 Request Over FY 11 Adopted Budget	
<u>School System</u>					
Instruction	10,508,107	10,890,306	10,682,844	174,737	1.66%
Administration & Health	828,621	828,621	844,084	15,463	1.87%
Pupil Transportation	1,044,508	1,044,508	1,099,141	54,633	5.23%
Operation & Maintenance	1,779,806	2,394,806	1,876,531	96,725	5.43%
Food Services	585,662	585,662	598,062	12,400	2.12%
Debt Services	264,890	264,890	86,250	(178,640)	-67.44%
Technology	824,658	824,658	828,560	3,902	0.47%
Total Expenditures	15,836,252	16,833,451	16,015,472	179,220	1.13%
<hr/>					
State	3,343,780	3,343,780	3,097,069	(246,711)	-7.38%
Federal	948,821	1,331,020	924,289	(24,532)	-2.59%
Local	300,000	300,000	300,000	0	0.00%
Local Appropriation	11,243,651	11,858,651	11,694,114	450,463	4.01%
Total Revenue	15,836,252	16,833,451	16,015,472	179,220	1.13%

Budget request calls \$11.69 mil in the local appropriation, an increase of 4.0% over FY11 adopted local funding.



FY 2011-2012

County Administrator's Preliminary Budget Recommendation

Preliminary County Administrator's Recommended Budget

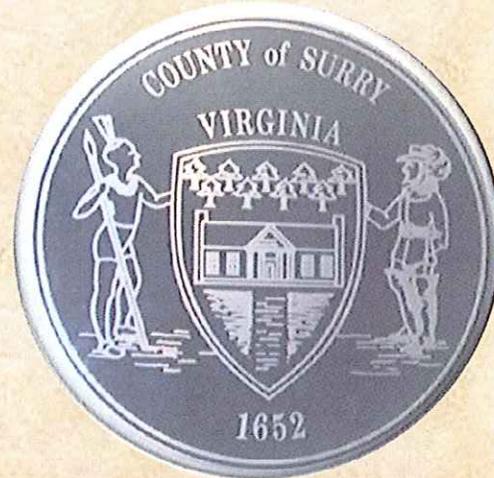
- Approval of Requests As Presented with the Exception of the Following:
 - Reduction to Agency requests - (\$66,000) * *
 - Reduction to part-time & overtime- (\$22,000)
 - Reduce salary increase requests to current levels- (\$40,000)
 - Total Reductions to Requests (general fund) (\$128,000)
 - Increase part-time rate for sanitation department workers \$6,800

* * Level fund health dept. & Williamsburg Area Transit results in reduction of - \$53,000

County of Surry
 PRELIMINARY COUNTY ADMINISTRATOR'S
 RECOMMENDED OPERATING BUDGET

PRELIMINARY REVENUE BY SOURCE	
Local	\$ 20,385,188
Federal	\$ 1,814,932
State	\$ 5,328,814
Operating Carryover	\$ 325,000
Total Operating Revenue	\$ 27,853,934
PRELIMINARY RECOMMENDATION BY FUND	
General Operating Fund	\$ 7,450,042
Special Revenue Funds	\$ 164,160
Debt Service Fund	\$ 1,718,228
Subtotal General Fund	\$ 9,332,430
Water & Sewer Fund	\$ 271,915
Social Services Fund	\$ 2,093,000
School Operating Fund	\$ 16,015,473
Total Operating Expenditures	\$ 27,712,818
Budget Variance	\$ 141,116

Transfer \$141,116
 Contingency Fund



Proposed FY 2012-2016

Capital Improvement Plan

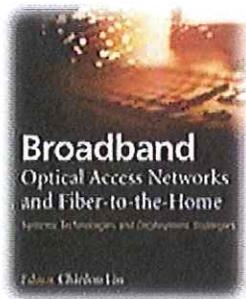
March 17, 2011

TECHNOLOGY

▶ BROADBAND DEVELOPMENT
& DEPLOYMENT

▶ FINANCIAL ACCOUNTING
SOFTWARE SYSTEM





Broadband

- ❑ Combination of Fiber & Wireless
- ❑ +23,000 linear feet of fiber from Commerce Drive extending along Rolfe Hwy. through the Town of Surry along Colonial Trail and ending at the Town limits.
- ❑ Construction of 3 towers to expand the network's reach and future wireless service
- ❑ Towers will use point to point wireless for redundancy and backhaul between the towers and for connecting to fiber at the Gov't center
- ❑ Additional opportunities for subscriber services will include internet access, remote billing interfaces, and high speed connections



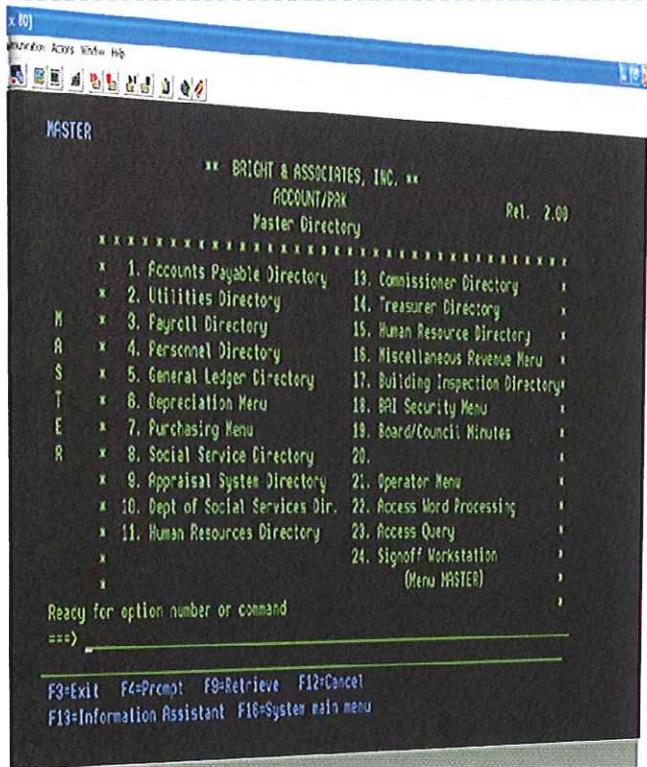
**VIRGINIA DEPARTMENT OF HOUSING
AND COMMUNITY DEVELOPMENT**
Partners for Better Communities

Funding Source

State Grant	\$700,000
Local Match	\$200,000
Local In-Kind	\$ 40,000

Financial System Upgrade

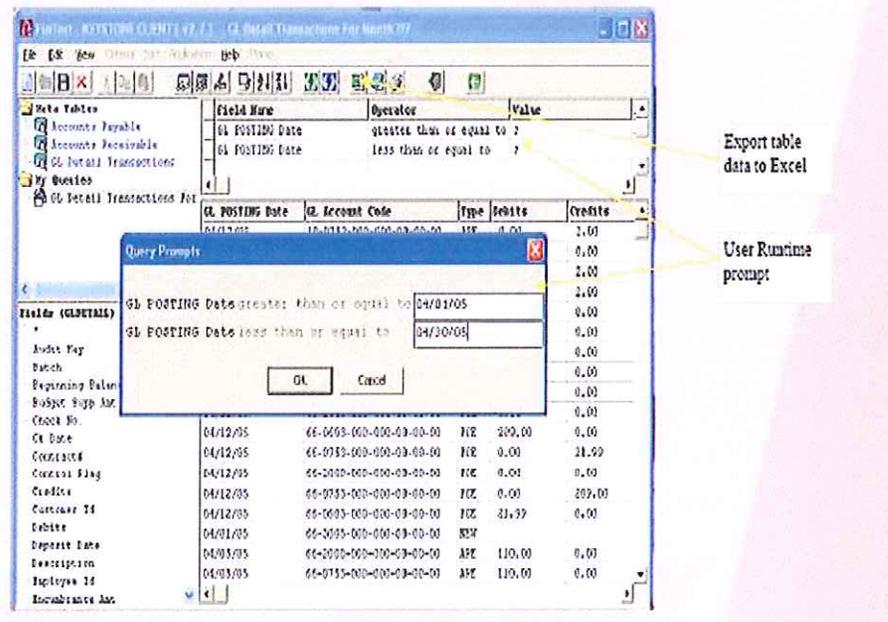
- ❑ Last Implementation – 1999
- ❑ Green Screen Technology
- ❑ Older Technology - AS/400 Mainframe
- ❑ New Technology – Windows PC Based
- ❑ Financial Information more accessible
- ❑ One touch conversion to excel



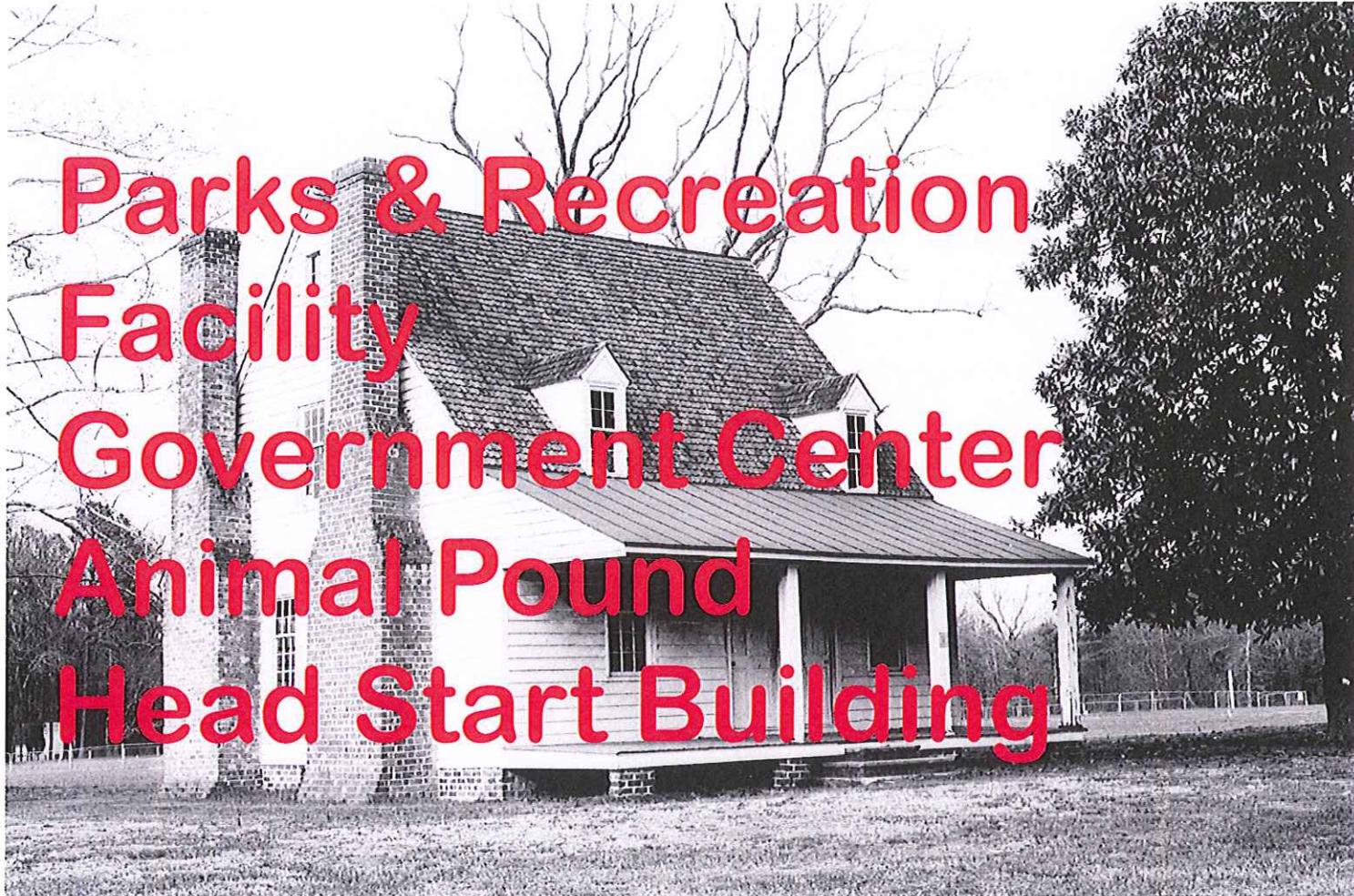
Funding Source

ST Lease	\$375,000
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@ \$125,000 per year



County Owned Facilities



**Parks & Recreation
Facility
Government Center
Animal Pound
Head Start Building**



BUILDING STABILIZATION

- ▶ Buildings Owned by the County not in Use
 - ▶ Old Commissioner of Revenue's Office
 - ▶ Old Jail
 - ▶ Old Clerk's, Housing & Tourism Offices



OLD COMMISSIONER
OF REVENUE'S OFFICE





OLD JAIL



OLD CLERK'S/HOUSING AND TOURISM OFFICE - CONSTRUCTED 1826

- Stabilize exterior for future Use
- Possible Uses:
 - Meeting Space, tourism/visitor center, office space

Funding Source

Local	\$150,000
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Building Stabilization

▶ Buildings Owned by the County In Use

- ▶ Health Department

- ▶ Surry Library

- ▶ Surry Office on Youth **

- ▶ Surry Employment Resource

- Center** (Former Old Academy Building – constructed 1840)

** -Recent Renovations Completed





Facility Improvement



Funding Source

Local

\$150,000

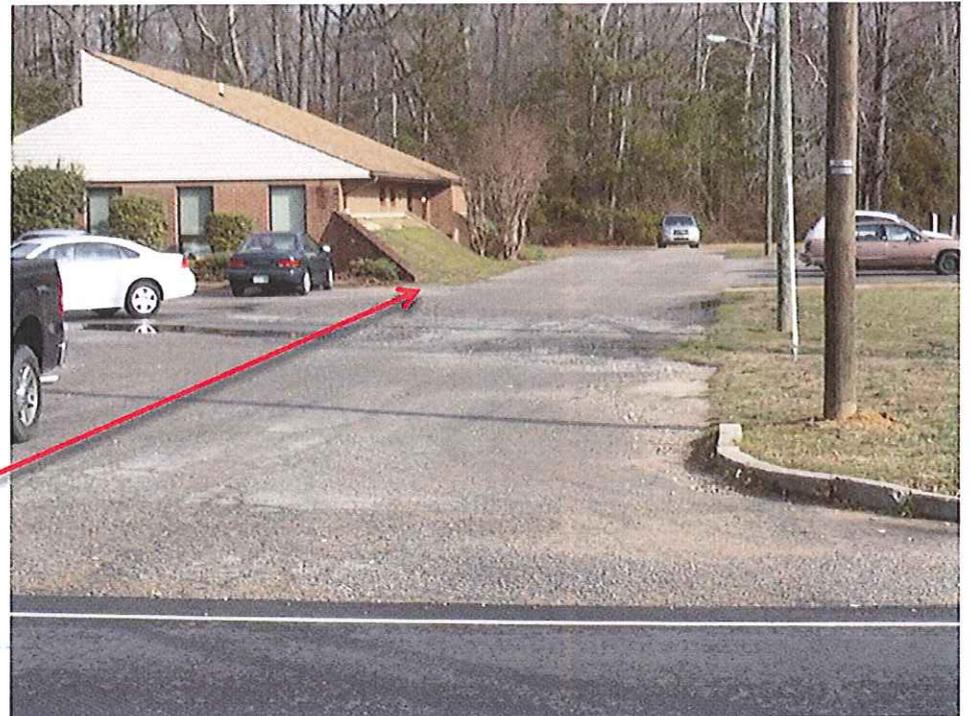
- Drainage problems
- Cracked pavement
- Limited Parking





- One driveway for two facilities
- Repair Driveway & Parking Area
- Designate Parking Areas for Both Facilities
- White-Line Parking Area

Grassy hill area is a habitat for snakes and other unwanted pests



Property Acquisition



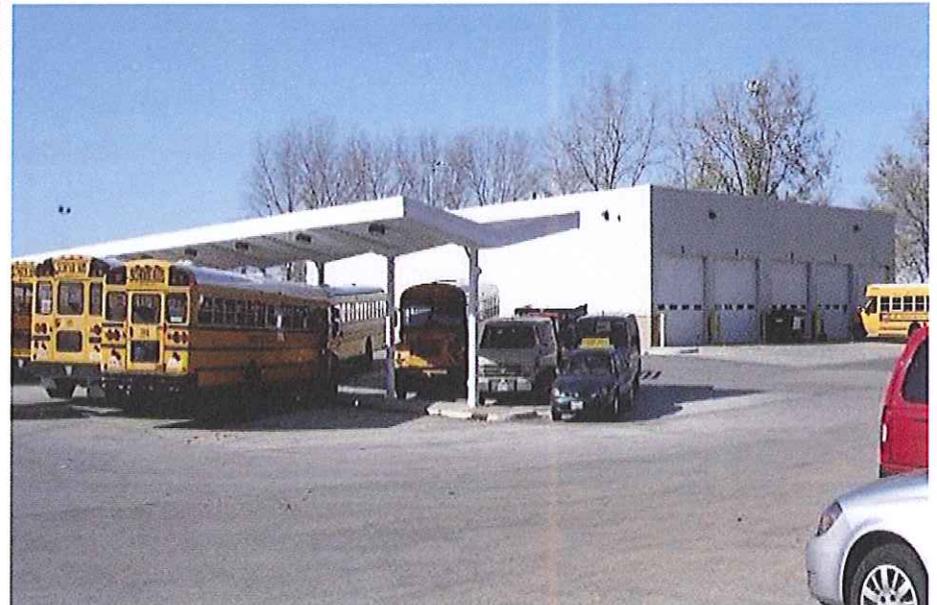
Possible Use
County Warehouse
Garage to Serve County &
Schools

Corner of Hollybush & New Design Roads

Funding Source

Local

\$150,000



Parks & Recreation Grounds Improvements



- Replace infield dirt with standard ball field dirt
- Existing surface gets extremely heated and hard on hot days; safety issue is a factor

Funding Source

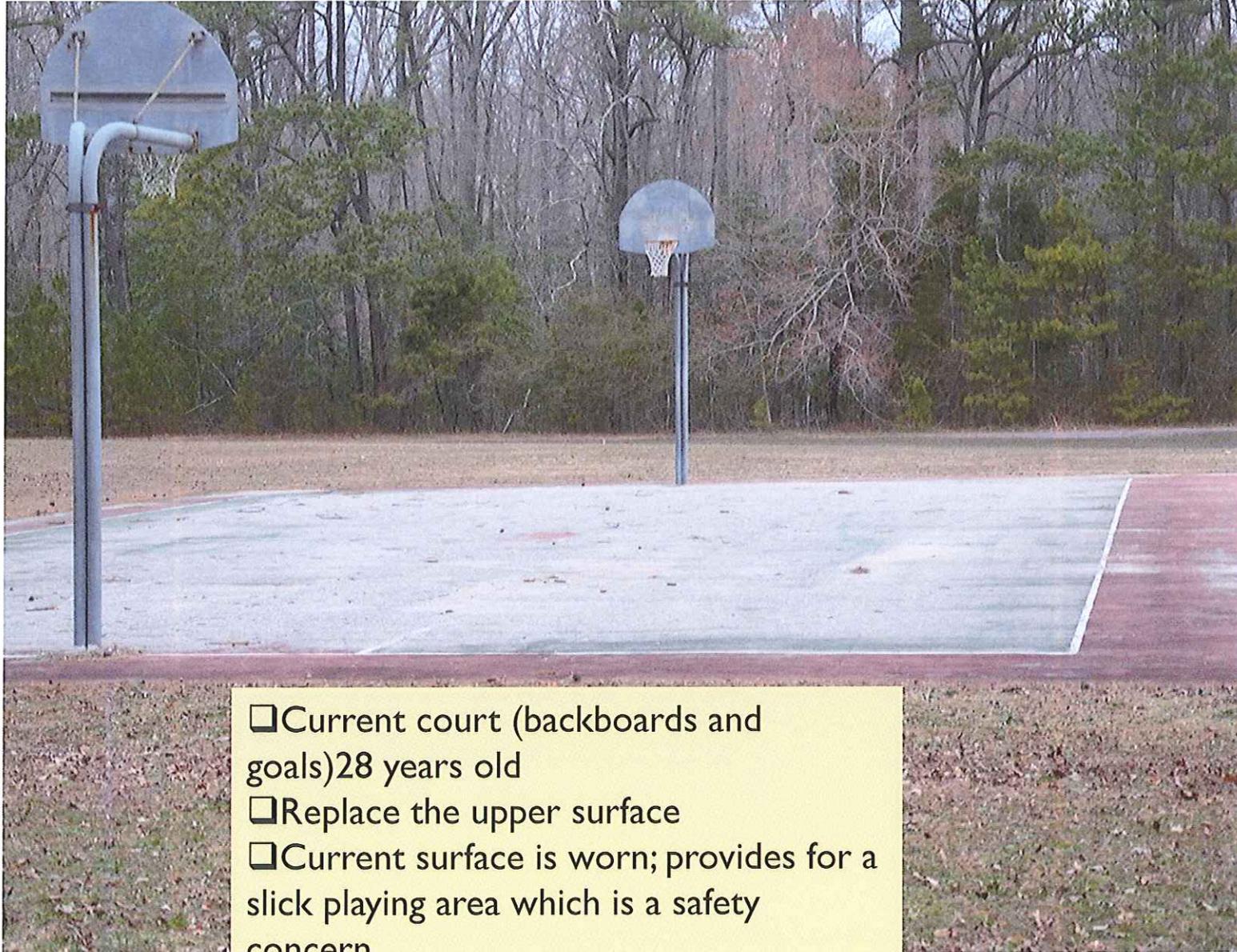
Local	\$40,000
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Includes ball field upgrade, court resurfacing, new park shelter and fencing to separate parking area from shelter area



- ❑ High volume of park patrons require an additional shelter to the park area
- ❑ Park has three existing shelters; (1) larger shelter accommodates 35-40 and (2) smaller shelters accommodate 25-30
- ❑ Recommended 4th shelter for accommodating 50-60 persons.





- Current court (backboards and goals) 28 years old
- Replace the upper surface
- Current surface is worn; provides for a slick playing area which is a safety concern



Elimination of Green Box Sites



Construction of 3rd site in eastern part of the county for use by the general public for disposal of household waste, bulky waste, tires and recyclable materials



Funding Source

Local

\$225,000





Funding Source

Local	\$150,000
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- Supported by development of a third manned solid waste convenience site
- The current truck is 12 years old (+200K miles) and is becoming increasingly costly to repair and maintain.



FY2012 Project Expenditures by Category

		Local Funding	State Funding	Financing Short/Long Term	Total Funding
Broadband Project	\$ 900,000	\$ 200,000	\$ 700,000	\$ -	\$ 900,000
Solid Waste Management Collection	\$ 255,000	\$ 255,000	\$ -	\$ -	\$ 255,000
Solid Waste Equipment Purchase	\$ 150,000	\$ 150,000	\$ -	\$ -	\$ 150,000
Facility Stabilization/Restoration	\$ 300,000	\$ 300,000	\$ -	\$ -	\$ 300,000
Highway Improvements	\$ 50,000	\$ 50,000			\$ 50,000
Technology Improvements	\$ 125,000	\$ -	\$ -	\$ 125,000	\$ 125,000
Property Acquisition	\$ 150,000	\$ 150,000	\$ -	\$ -	\$ 150,000
Parks & Recreation Grounds	\$ 40,000	\$ 40,000	\$ -	\$ -	\$ 40,000
Public Safety-E911 Center Upgrades	\$ 575,000	\$ -	\$ 150,000	\$ 425,000	\$ 575,000
Grand Total: Project Expenditures	\$ 2,545,000	\$ 1,145,000	\$ 850,000	\$ 550,000	\$ 2,545,000

FY2011 Revenue Sources

General Fund Operating Revenue

General Fund-CIP Reserves	\$ 1,145,000
Total General Fund Revenues	\$ 1,145,000

Other Revenues

State Grant	\$ 850,000
Other Financing Source	\$ 550,000
Total Other Revenue Sources	\$ 1,400,000
Grand Total: Project Revenues	\$ 2,545,000

