

VIRGINIA: A REGULAR MEETING OF THE SURRY COUNTY BOARD OF SUPERVISORS HELD IN THE GENERAL DISTRICT COURTROOM OF THE COUNTY GOVERNMENT CENTER ON MARCH 6, 2014 AT 7:00P.M.

PRESENT: SUPERVISOR ERNEST L. BLOUNT, CHAIRMAN  
SUPERVISOR JUDY S. LYTTLE, VICE-CHAIR  
SUPERVISOR JOHN M. SEWARD  
SUPERVISOR KENNETH R. HOLMES  
SUPERVISOR GIRON R. WOODEN, SR.

ALSO

PRESENT: MR. TYRONE W. FRANKLIN, COUNTY ADMINISTRATOR  
MR. BRENDAN HEFTY, HEFTY & WILEY, COUNTY ATTORNEY  
MS. TERRI E. HALE, FINANCE DIRECTOR  
MS. RHONDA L. RUSSELL, DIRECTOR OF PLANNING  
SHERIFF ALVIN W. CLAYTON, SR.  
MRS. VALERIE PIERCE, DIRECTOR, SURRY SOCIAL SERVICES  
MR. ERVIN JONES, DIRECTOR, PARKS & RECREATION  
MRS. TAMARA ARTHUR, DIRECTOR OF EMERGENCY SERVICES

**CALL TO ORDER/MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE**

The meeting was called to order by Chairman Blount who then asked for a moment of silence. Following the moment of silence, he asked those present to stand and say the pledge of allegiance.

**CONSENT ITEMS**

1. Approval of February 6, 2014 Minutes, Board of Supervisors
2. Approval of February 20, 2014 Minutes, Board of Supervisors
3. Approval of February 26, 2014 Minutes, Board of Supervisors
4. Approval of February 2014 Accounts Payable:

	Accounts Payable	Additional	Total
General Fund	\$139,724.82	\$162,889.01	\$302,613.83
Debt Service	\$0.00	\$0.00	\$0.00
Capital	\$23,214.03	\$20,820.08	\$44,034.11
Water & Sewer	\$42,968.13	\$1,841.04	\$44,809.17
CSA	\$200.00	\$0.00	\$200.00
Indoor Plumbing	\$0.00	\$0.00	\$0.00
Juror Payments	\$0.00	\$0.00	\$0.00
<b>Totals</b>	<b>\$206,106.98</b>	<b>\$185,550.13</b>	<b>\$391,657.11</b>

5. Appropriation Requests:

<b>School System - March 2014</b>	Instruction	\$840,000.00
	Admin./Health	\$75,000.00
	Pupil Transp.	\$65,000.00
	Operation/Maint.	\$130,000.00
	Food Serv.	\$35,000.00
	Debt Service	\$0.00
	Capital Projects	\$0.00
	Technology	\$40,000.00
	<b>Total</b>	<b>\$1,185,000.00</b>
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<b>Dept. of Social Serv. - March 2014</b>	<b>\$150,000.00</b>	

6. Certification Request from the Commissioner of the Revenue:  
Refund of Disabled Veterans Payment of Real Estate Tax - \$2,003.85

Supervisor Lyttle made a motion that the Board approve the Consent Items as enumerated. Supervisor Holmes seconded the motion. Supervisors Seward, Blount, Wooden, Lyttle and Holmes voted affirmatively to approve the motion.

**PROGRESS REPORTS**

1. VDOT

No Report

Mr. Franklin informed the Board of citizen concerns regarding the lack of progress being made on the Lebanon Road project and the continued inconvenience of the road closure. Board members agreed to authorize staff to contact the VDOT Residency to report these concerns.

2. Treasurer

A. Investment Letter

Chairman Blount read the Investment Letter provided by Mary H. Shaw, Treasurer, which stated that as of February 6, 2014 meeting the County had \$22,342,259.23 in the LGIP Fund. Since that report, accrued interest for January 2014 in the amount of \$1,765.54 had increased that balance to \$22,344,024.77. As of March 6, 2014 the County had \$22,851,959.35 in total investments, including one CD valued at \$507,934.58 which matures January 18, 2015.

3. County Administration

A. Resolution 2014-05: Establishing Medical Transport Fees

Mrs. Tamara Arthur, Emergency Services Coordinator, addressed the Board to report that following action by the Board on January 2, 2014 to adopt Ordinance 2014-01 establishing Emergency Transport Billing, Resolution 2014-05 had been drafted to establish transport fees pursuant to Section 12-1 (c) of the Surry County Code. Proposed fees are as follows, and would be made effective upon adoption:

Basic Life Support	\$450.00
Advanced Life Support 1	\$525.00
Advanced Life Support 2	\$775.00
Mileage (all Service Levels)	\$11.25/mile

Mrs. Arthur explained that fees were based on compatibility with surrounding localities who are already billing citizens of Surry County when called upon to provide mutual aid. She reviewed the levels of service and Medicare allowable rates.

Following brief discussion, Supervisor Holmes made a motion that the Board adopt Resolution 2014-05 establishing a fee schedule for medical transport services as enumerated. Supervisor Seward seconded the motion which met with unanimous approval.

Mrs. Arthur thanked the Board and provided information to indicate that a RFP for third party billing services would be forthcoming enabling the County to secure a billing service provider.

B. Resolution 2014-06: Surry County Clean-Up Month April 2014

Mr. Franklin introduced draft Resolution 2014-06 which would declare April 2014 as "Surry County Clean-Up Month". Major debris collection days are Saturday, April 12<sup>th</sup> and Saturday, April 26<sup>th</sup> with additional collection sites scheduled County-wide.

Supervisor Lyttle made a motion that the Board approve Resolution 2014-06 designating April 2014 as "Surry County Clean-Up Month". The motion was seconded by Supervisor Wooden and approved by all.

C. Request for Conservation Easement Resolution

Mr. Franklin introduced correspondence from Mr. E. McDonald Berryman requesting that the Board support his request for a conservation easement on property known as Bacon's Castle Plantation with the Department of the Interior through the Natural Resources Conservation Service, the Army Corps of Engineers, the Virginia Department of Environmental Quality, the Nature Conservancy and the Virginia Outdoor Foundation.

Following brief discussion, Supervisor Lyttle made a motion that the Board authorize a properly worded resolution in support of the requested conservation easement. Supervisor Seward seconded the motion; Supervisors Blount, Wooden, Holmes, Lyttle and Seward voted affirmatively.

D. Request for Public Hearing: Lease Agreement

Mr. Franklin reported that the Improvement Association had proposed a Lease Agreement with the County for continued use of a County-owned facility which it uses for the Head Start program. Because the agreement indicates a lease term of five years, the Board is required to schedule a public hearing prior to execution of the lease.

Supervisor Holmes made a motion that the Board authorize the advertisement and scheduling of a public hearing to consider public comment regarding a five-year lease agreement with the Improvement Association on Thursday, April 3, 2014 at 7:00pm in the General District Courtroom of the Surry County Government Center. The motion was seconded by Supervisor Lyttle and passed with unanimous approval.

Supervisor Lyttle requested that staff contact the Improvement Association and the School System to see if unused classrooms at the Elementary School could be used as an alternative to the current facility.

E. Appointment: Social Services Board

No action was taken.

F. Appointment: Board of Historic and Architectural Review

No action was taken.

G. Appointment: Industrial Development Authority

No action was taken.

H. Continuation of Meeting

Mr. Franklin informed the Board that a meeting of the Board of Supervisors has been tentatively scheduled for Thursday, March 27, 2014 at 7:00pm in the General District Courtroom for the Board to hear presentations from the School Board and Department of Social Services regarding their budget requests for FY 14-15. Upon conclusion of this meeting, it was recommended that the Board continue the meeting to Thursday, March 27, 2014.

## **UNFINISHED BUSINESS**

Mr. Seward reported that the Fiscal Affairs Committee of the Board had met previously with the director of Dogs Deserve Better with regard to the organization's request for tax-exempt status. At that time it had been suggested that the organization pursue funding through the budget process. However, Supervisor Seward informed that the Committee did not recommend funding at this time. This decision would leave the process open for the organization to revisit its tax-exempt request.

## **PUBLIC HEARING**

### **1. CUP 2013-06**

Chairman Blount called the Public Hearing to order. Mr. Franklin stated that the public hearing was being conducted to receive public comments regarding an application by R. Godfrey to permit a commercial paint shop as a Conditional Use as permitted by Article III, Agricultural Rural Residence District, Section 3-302, Permitted Uses, of the Surry County Zoning Ordinance. The +1.65 acre parcel is located on the west side of Beechland Road/SR628, beginning +4,400' north of the intersection of Beechland Road and Golden Hill Road/SR616, extending along Beechland Road for -531' with an average depth of -400'. The property is zoned Agricultural Rural Residence District (A-R) and the Tax Parcel Identification number is 41-31F and the address is 2550 Beechland Road.

Ms. Russell, Director of Planning and Community Development, deferred to Mr. C. B. Faison, representative for the applicant, Mr. R. Godfrey. Mr. Faison informed that the applicant was not requesting authorization to make alterations to the property, but for authorization to utilize an existing structure on his property as a paint shop.

Ms. Russell provided the Board with a timeline with regard to the request and informed that the Planning Commission had approved the request with one condition.

Chairman Blount opened the floor for public comments. There being no citizens wishing to address the Board with regard to this issue, Chairman Blount closed the floor. There was no staff summary. Supervisor Seward made a motion that the Board authorize CUP 2013-06 with the recommended condition as presented. The motion was seconded by Supervisor Holmes and unanimously approved.

## **NEW BUSINESS**

None.

## **CITIZEN COMMENTS**

None.

**ADJOURNMENT**

There being no further business before the Board, Supervisor Seward made a motion to continue the meeting to Thursday, March 27, 2014 at 7:00pm. in the General District Courtroom of the Surry Government Center. Supervisor Holmes seconded the motion which passed with unanimous approval.