

VIRGINIA: A CONTINUED MEETING OF THE SURRY COUNTY BOARD OF SUPERVISORS HELD ON APRIL 23, 2009 AT 7:00 P.M. IN THE GENERAL DISTRICT COURTROOM OF THE COUNTY GOVERNMENT CENTER.

PRESENT: SUPERVISOR M. SHERLOCK HOLMES, CHAIRMAN  
SUPERVISOR ERNEST L. BLOUNT  
SUPERVISOR REGINALD O. HARRISON  
SUPERVISOR JUDY S. LYTTLE

ABSENT: SUPERVISOR JOHN M. SEWARD, VICE-CHAIRMAN

ALSO

PRESENT: MR. TYRONE W. FRANKLIN, COUNTY ADMINISTRATOR  
MRS. MELISSA D. ROLLINS, FINANCE & TECHNOLOGY DIRECTOR  
MR. WILLIAM HEFTY, COUNTY ATTORNEY  
MS. RHONDA R. MACK, COMMUNITY DEVELOPMENT DIRECTOR  
MRS. DEBORAH NEE, COMMISSIONER OF REVENUE  
MR. LLOYD A. HAMLIN, SCHOOL DIVISION SUPERINTENDENT  
MR. ERVIN A. JONES, DIRECTOR, PARKS & RECREATION

## **I. Call To Order/Moment of Silence/Pledge of Allegiance**

The meeting was called to order by Chairman Holmes. He asked for a moment of silence. Following the moment of silence, he asked the citizens to stand and say the pledge of allegiance.

## **II. Consent Item**

- Supplemental Appropriation – Animal Control Department - \$25,000

Mr. Franklin advised the Board that the Surry County Animal Control Department has experienced a series of unanticipated expense for the care of animals that has resulted in an over expenditures with the department's operating budget. He stated that in addition, the Department of Agricultural and Consumer Services, Office of Veterinary Services has mandated that the county take corrective action to provide suitable enclosures to protect animals in our custody from escape or injury while providing a clean and sanitary environment.

Mr. Franklin stated that the Animal Control budget will need to receive a supplement in the amount of \$25,000 for continued Animal Control operations and required facility improvements.

Discussion ensued among the Board members and Mr. Franklin.

Supervisor Harrison moved to approve the supplement for the Animal Control budget from the Contingency Fund in the amount of \$25,000 and request an explanation for the changes; Supervisor Blount seconded the motion; Supervisors Holmes, Blount, Harrison and Lyttle voted in favor of the motion; Supervisor Seward was absent.

### **III. Public Hearings**

#### **A. Proposed FY 2009-2010 School System Budget**

Chairman Holmes called the public hearing to order and asked for the statement of the case by staff. Mr. Franklin stated that the School System Proposed Operating Budget is \$16,932,107 which is \$37,000 (.22%) less than the current FY 08-09 budget.

He asked Mrs. Rollins to come forward and present the budget.

Mrs. Melissa D. Rollins, Finance Director, appeared before the Board and showed a slide presentation of the School System Proposed FY 2009-2010 Budget (see attached). She stated that staff was fulfilling the requirements of the Board to conduct a public hearing and was presenting an overview of what the School Board had presented for FY 2009-2010.

She stated that as Mr. Franklin had mentioned, the proposed operating budget is \$16,932,107 which is \$37,000 (.22%) less than the current budget. The budget as presented by the School Board calls for level funding from the County in the amount of \$11,832,967.

Mrs. Rollins stated that the FY09-10 budget does include the federal stimulus funding under the American Recovery and Reinvestment Act (ARRA) of 2009. Revenue in the amount of \$253,515 is shown under the State revenue as Surry's allocation of funds under the State Fiscal Stabilization Fund (SFSF) Program.

She highlighted on the School System FY 2009-2010 Budget as noted below:

- The proposed budget includes:
  - No new positions.
  - No salary increases.
  - Personnel costs decreases due to attrition.
  - No increase in health care contribution.
  - Local funding from the County at the FY 09 level.
  - Debt service reduction of \$66K.

Mrs. Rollins reviewed the FY 2009-2010 Proposed Expenditure and Revenue Summary:

**Expenditure Summary**

Categories:

Instruction	\$10,927,872
Administration & Health	\$ 886,048
Pupil Transportation	\$ 1,331,035
Operation & Maintenance	\$ 1,938,433
Technology	\$ 885,622
Food Service	\$ 628,899
Debt Service	<u>\$ 334,198</u>
<b>Total Proposed Expenditures</b>	<b>\$16,932,107</b>

**Revenue Summary**

Sources:

State	\$ 3,972,236
Federal	\$ 826,904
Local Miscellaneous	\$ 300,000
Local Appropriation	<u>\$11,832,967</u>
<b>Total Proposed Revenue:</b>	<b>\$16,932,107</b>

She stated that Mr. Hamlin was present tonight if the Board had any questions.

Chairman Holmes declared the public hearing opened and asked all persons wishing to speak to come forward and be recognized by the chair. There being no public comments, Chairman Holmes declared the public hearing closed and asked for discussion from the Board members.

Supervisor Harrison asked Mr. Hamlin if he had a dollar amount of what it would cost the employees to absorb the 5% increase for health insurance. Mr. Hamlin responded that it would cost the employees approximately \$70,000.

Discussion ensued among the Board members and Mr. Hamlin in regards to health insurance and retaining employees.

Supervisor Harrison moved to take action on the FY 2009-2010 School System Budget on May 7, 2009; Supervisor Lyttle seconded the motion; Supervisors Holmes, Blount, Harrison and Lyttle voted in favor the motion; Supervisor Seward was absent.

#### IV. Presentation FY 09-10 County Administrator's Recommended Budget

Mr. Franklin advised the Board that he was pleased to present the County Administrator's Proposed FY 2009-2010 Recommended Budget. He also stated that the budget was balanced. He further stated that this was a difficult budget to prepare due to the economic crisis. Mr. Franklin stated that he asked the department heads to try and maintain the FY 09-10 budget requests as close as possible to last fiscal year so that the county would not have to raise tax. He stated that he was glad to announce that the taxes would remain the same as last year. Mr. Franklin asked Mrs. Rollins to come forward and provide the Board with specifics regarding the Proposed FY 2009-2010 Consolidated Budget.

Mrs. Melissa D. Rollins, Finance Director, appeared before the Board and stated that the County Administrator had prepared a transmittal letter (see attached) which was a part of the FY 2009-2010 Budget. She read portion of the letter and following the reading of the transmittal letter, showed a slide presentation of the Proposed FY 2009-2010 Budget (see attached). She stated that the proposed recommended budget totaled \$29,426,599 and was based on a real estate tax rate of \$0.70 per \$100 of assessed value.

She highlighted on the following:

##### **FY 2009-2010 Budget Basis**

##### **Taxes & Fees (NO CHANGE)**

- Real Estate Tax Rate - \$0.70 per \$100
- Personal Property Rate - \$3.50 per \$100
- Machinery & Tools Rate - \$1.00 per \$100

##### **Changes:**

- Personal Property Tax Relief Rate - 50% relief down from 55%
- Decal Fee - from \$15.00 to \$20.00 for applicable vehicles  
from \$10.00 to \$15.00 for junk vehicles  
from \$5.00 to \$10.00 for motor cycles

##### **FY 2009-2010 Total Operating Budget Increase**

- FY 2008-2009 Adopted Budget - \$27,824,552
- FY 2009-2010 Adopted Budget - \$28,456,599
- Total Increase -2.27% - \$ 632,047
  
- Basis for the Increase - \$903,000 in Debt Service

Exclusive of debt service and special funds, the General Fund Operating Budget decreased by \$121,000.

She reviewed the Recommended FY 09-10 Budget as noted below:

**Personnel Highlights**

- No increase in the employee share for health insurance
- VRS rates remained unchanged
- Unemployment rate increased by 30%
- New positions – 1) Assistant Animal Control Officer & 2) Administrative Support (County Administrator’s office)

**FY 09-10 Proposed Operating Funds**

General Operating Fund	\$ 9,215,951
VPA Fund	\$ 2,250,599
School Fund	\$16,792,792
Enterprise Fund	\$ 197,257
<b>Total Operating Budget</b>	<b>\$28,456,599</b>

Capital Projects (Existing)	
Waste Management Collections Centers	\$ 225,000
Landfill Closure	\$ 50,000
Broadband Planning Initiative	\$ 400,000
Land Use Development Ordinance	\$ 75,000
Emergency Operations Update	\$ 50,000
Technology Upgrades	\$ 20,000
Parks & Recreation Upgrade	\$ 100,000
Highway Revenue Sharing	\$ 50,000
<b>Total Capital Projects Expenditures</b>	<b>\$ 970,000</b>

**Source of Funding**

State (Broadband 200K, Parks & Rec. Upgrade-\$50K)	\$250,000
Carryover (Projects not completed in FY 09)	<u>\$720,000</u>
<b>Total Capital Projects Revenue</b>	<b>\$970,000</b>

Discussion ensued among the Board members, Mr. Franklin, and Mrs. Rollins regarding:

- Assistant Animal Control position.
- Funding Request from Sussex Housing.
- Capital Projects – County/School System.

### III. Public Hearing Continued

#### B. Rezoning Application #2009-001 – J. Simpson

Chairman Holmes called the public hearing to order. He asked staff for the statement of the case. Mr. Franklin stated that the Surry County Board of Supervisors had scheduled a public hearing on an by J. Simpson to rezone a ±1.03 acre irregularly shaped parcel fronting on White Marsh Road/SR 617 and Colonial Trail E/SR10 from Local Business District (B-1) and Agricultural Rural Residence District (AR) to Agricultural Rural Residence District (A-R), exclusively, to permit the construction of a single-family dwelling. The subject property is located on the northwest corner of the intersection of White Marsh Road/SR617 and Colonial Trail E/SR10, fronts on Colonial Trail E. for ±113' and White Marsh Road/SR617 for ±216' with an average depth of ±198. The Tax Parcel Identification # is 43-4-A.

Mr. Franklin asked Ms. Mack, Community Development Director, to come forward and give the presentation of this case. Ms. Mack appeared before the Board and stated that staff would like to defer to the applicant to present his arguments to the Board and staff would follow. Chairman Holmes asked the applicant to come forward.

Mr. J. Simpson appeared before the Board and stated that when he first purchased the property, he was advised by the realty that the property was zoned agricultural. He did not know that the property was zoned Local Business until he came to the Building Department to purchase his building permit. In conclusion, he stated that he's a builder and has had the land surveyed and peculated. He has been being trying since January to get this matter resolved to no avail.

Ms. Mack, Community Development Director, appeared before the Board and gave a brief synopsis of the County's Zoning Ordinance. She provided pertinent background information on the subject property and stated that given the hardship borne by the applicant by retaining a property which cannot be developed for the intended use, staff recommends approval of proposed rezoning change.

Chairman Holmes declared the public hearing opened and asked all persons wishing to speak to come forward and be recognized by the chair. There being no public comments, Chairman Holmes declared the public hearing closed and asked for comments/discussion by the Board members.

Supervisor Lyttle inquired after the realignment of the road, would there be enough land for Mr. Simpson to build his house? Ms. Mack responded affirmatively. Supervisor Harrison stated that during the Planning Commission's meeting and public hearing, Ms. Mack had done a good job in explaining the situation to the Commissioners. He stated that he does not believe that another business would

locate at that site and Mr. Simpson had purchased the property to construct a home there unknown of the zoning.

Supervisor Lyttle moved to approve the Rezoning Application (#2009-001) by J. Simpson; Supervisor Harrison seconded the motion; Supervisors Holmes, Blount, Harrison and Lyttle voted in favor of the motion; Supervisor Seward was absent.

#### **IV. Boards Concerns**

Chairman Holmes inquired about junk car decals. Mrs. Rollins responded that she could not answer that question, but would investigate that matter with the treasurer's office and advise the Board.

Chairman Holmes stated that now that the circuit courthouse/sheriff's department renovation project was complete, were there any plans such as a ceremony, etc. Mr. Franklin stated that it was up to the entire Board as to what the Board wished to do. Supervisor Harrison commented that he thought that it would be in order to have a dedication ceremony and place a plaque in each building.

Chairman Holmes stated that he had not made any official standing committee for 2009 and commented that the committees will remain the same as last year.

Supervisor Blount inquired about county decals. He stated that many localities were doing away with them. Mr. Franklin stated that he and the treasurer's office were investigating that matter. It was noted that the DMV stop program would still be in effect if the county did away with the window decals.

Supervisor Lyttle stated that the School Board had requested a joint meeting with the Board of Supervisors. After discussion among the Board, it was the consensus of the Board to adjourn this meeting until May 7, 2009 at 6:00 p.m.

#### **V. Adjournment**

Supervisor Harrison moved to adjourn until 6:00 p.m. on May 7, 2009; Supervisor Lyttle seconded the motion; Supervisors Holmes, Blount, Harrison and Lyttle voted in favor of the motion; Supervisor Seward was absent.