

VIRGINIA: A REGULAR MEETING OF THE SURRY COUNTY BOARD OF SUPERVISORS HELD IN THE GENERAL DISTRICT COURTROOM OF THE COUNTY GOVERNMENT CENTER ON JULY 11, 2013 AT 7:00P.M.

PRESENT: SUPERVISOR JOHN M. SEWARD, CHAIRPERSON
 SUPERVISOR ERNEST L. BLOUNT, VICE-CHAIR
 SUPERVISOR JUDY S. LYTTLE
 SUPERVISOR KENNETH R. HOLMES
 SUPERVISOR GIRON R. WOODEN, SR.

ALSO

PRESENT: MR. TYRONE W. FRANKLIN, COUNTY ADMINISTRATOR
 MR. WILLIAM HEFTY, COUNTY ATTORNEY
 MS. TERRI E. HALE, DIRECTOR OF FINANCE
 MS. RHONDA R. MACK, DIRECTOR OF PLANNING
 SHERIFF ALVIN W. CLAYTON, SR.
 MRS. VALERIE PIERCE, DIRECTOR, SURRY SOCIAL SERVICES
 MR. STACEY WILLIAMS, BUILDING OFFICIAL
 MRS. BILLIE JEAN ELMER, UNIT DIRECTOR, COOPERATIVE EXTENSION

CALL TO ORDER/MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE

The meeting was called to order by Chairman Seward who then asked for a moment of silence. Following the moment of silence, he asked those present to stand and say the pledge of allegiance.

CONSENT ITEMS

1. Approval of June 6, 2013 Minutes, Board of Supervisors
2. Approval of July 2013 Accounts Payable:

(Represents FY 12-13)

	Accounts Payable	Additional	Total
General Fund	\$160,778.77	\$115,686.24	\$276,465.01
Debt Service	\$0.00	\$0.00	\$0.00
Capital	\$9,355.67	\$11,338.04	\$20,693.71
Water & Sewer	\$2,613.86	\$2,196.19	\$4,810.05
CSA	\$20,034.68	\$0.00	\$20,034.68
Indoor Plumbing	\$0.00	\$0.00	\$0.00
Econ. Dev. Expense	\$0.00	\$0.00	\$0.00
Totals	\$192,782.98	\$129,220.47	\$322,003.45

(Represents FY 13-14)

	Accounts Payable	Additional	Total
General Fund	\$59,108.40		\$59,108.40
Debt Service	\$586.63		\$586.63
Capital	\$0.00		\$0.00
Water & Sewer	\$255.50		\$255.50
CSA	\$0.00		\$0.00
Indoor Plumbing			
Econ. Dev. Expense	\$0.00		\$0.00
Totals	\$59,950.53		\$59,950.53

3. Appropriation Requests:

School System - July 2013	Instruction	\$372,072.00
	Admin./Health	\$75,176.00
	Pupil Transp.	\$98,643.00
	Operation/Maint.	\$192,374.00
	Food Serv.	\$39,049.00
	Debt Service	\$0.00
	Capital Projects	\$0.00
	Technology	\$135,973.00
	Total	\$913,287.00
Dept. of Social Serv. - July 2013		\$150,000.00

4. General Fund – 1st Quarter Appropriations

	FY 13-14 Budget	1st Quarter Request	Remaining Balance
General Government	\$8,270,969.00	\$2,468,905.00	\$5,802,064.00
Special Funds	\$200,131.00	\$93,908.00	\$106,223.00
Debt Service	\$1,615,213.00	\$1,000,000.00	\$615,213.00
Water & Sewer	\$327,870.00	\$100,000.00	\$227,870.00
Capital Projects	\$2,665,000.00	\$1,765,000.00	\$900,000.00
TOTALS	\$13,079,183.00	\$5,427,813.00	\$7,651,370.00

Supervisor Lytle made a motion that the Board approve the Consent Items as enumerated; Supervisor Holmes seconded the motion. Supervisors

Seward, Blount, Wooden, Lyttle and Holmes voted affirmatively to approve the motion.

PROGRESS REPORTS

1. VDOT (No Report)

2. Treasurer

A. Investment Letter

Chairman Seward read the Investment Letter provided by Mary H. Shaw, Treasurer, which stated that as of June 6, 2013 the County had \$16,333,890.70 in the LGIP Fund. Since that report, accrued interest for May 2013 in the amount of \$1,822.63 had increased that balance to \$16,335,713.33. Since the June 2013 report, \$1,500,000.00 was transferred from the LGIP to the general fund leaving a balance of \$14,835,713.33. As of July 11, 2013 the county had \$15,341,871.99 in total investments, including one CD valued at \$506,158.66 which matures January 18, 2014.

3. County Administration

Mr. Tyrone Franklin introduced Mrs. Billie Jean Elmer, Unit Director of the Surry County Cooperative Extension office. Mrs. Elmer greeted the Board and informed that the County's 4-H program had a long history of working with exchange students. Currently there are two students from Costa Rica residing in Surry County:

- Alejandra Rodriquez Goldenberg, hosted by Amanda Robertson, daughter of J.T. and Mindy Robertson
- Ronald Campos Porrás, hosted by Aaron Cox, son of Sammy and Donna Cox

A. Presentation: VACo

Mr. Larry Land, CAE, Director of Policy Development for the Virginia Association of Counties (VACo) appeared before the Board to provide information regarding the organization and its activities. He informed that VACo has been in existence since 1934 for the purpose of representing counties to the General Assembly and other state agencies who need to understand the challenges and legislative needs that localities are facing. He further discussed enterprise programs and educational opportunities which are available through VACo.

B. Presentation: Surry County Clerk's Office Visitor Center Concepts

Mr. Russell Parrish, Lyall Design Architects, addressed the Board to present information regarding current condition issues with the Old Clerk's Office, located on the historic Courthouse grounds, and its possible use as a County Visitor's Center. *(A copy of Mr. Parrish's*

presentation is attached as an integral component of these minutes.) With Mr. Parrish was Ms. Paige Pollard who provided the historical component of the professional assessment of the building. Following the presentation, Mr. Parrish and Ms. Pollard addressed questions from Board members.

C. FY 14 Budget Amendment: Health Department

Dr. Alton Hart, Jr., Director of the Crater Health District, and Ms. Wallica Gaines were present to address the Board regarding a budget request for FY 13-14. Dr. Hart and Ms. Gaines explained the need for additional local funding in the amount of \$18,534.47 due to an increase in insurance expense, compression salary adjustments and a 2% increase in salaries mandated by the state. Dr. Hart further reported that all of the localities in the Crater Health District had been approached with similar requests. Since the state matches the amount of local funding, inability to obtain increased local funding would result in a deficit in excess of \$37,000. Board members agreed to refer the matter to the Fiscal Affairs Committee of the Board for review and recommendation of action.

D. Resolution 2013-16: Planning Districts

Mr. Franklin informed the Board that as a result of HB 2313, County Attorney, Mr. William Hefty, had recommended that the Board take action on Resolution 2013-16 which would express the County's desire to remain a member of Planning District 19 (Crater Planning District) while continuing to be a voluntary member of the Hampton Roads Planning District Commission (HRPDC).

Supervisor Holmes made a motion that the Board approve Resolution 2013-16 as presented. The motion was seconded by Supervisor Wooden and unanimously approved.

E. Request for Public Hearing CUP 2013-04

Ms. Rhonda Mack, Director of Planning and Community Development, addressed the Board to request that they schedule a public hearing to consider CUP 2013-04, an application by Surry County to permit a 350' communication tower as permitted by the Surry County Zoning Ordinance, Article III, Section 3-302, on an irregularly shaped parcel consisting of +37.74 acres located on the north side of Old Burrough Road. The property is zoned Agricultural Rural Residence District and the Tax Parcel Identification Numbers are 28-4-5, 28-4-6 and 28-66.

Supervisor Lyttle made a motion that the Board authorize a public hearing to consider public comments regarding CUP 2013-04 on Thursday, August 1, 2013 at 7:00pm. Supervisor Wooden seconded the motion; the motion passed with unanimous support.

F. Appointment – District 19 Community Services Board

Supervisor Lyttle made a motion that the Board reappoint Ms. Frances Randolph to the District 19 Community Services Board of Directors for a term from July 1, 2013 to June 30, 2016. The motion was seconded by Supervisor Blount; Supervisors Seward, Wooden, Holmes, Lyttle and Blount voted affirmatively.

UNFINISHED BUSINESS

Chairman Seward thanked Mr. Hefty and Ms. Nancy Rodrigues for their efforts in obtaining a timely decision from the Attorney General with regard to HB 2313.

NEW BUSINESS

None.

CITIZENS COMMENTS

Mrs. Maggie Stewart (Claremont District) addressed the Board with regard to the condition of Deer Ridge Road. This is a private road, Mrs. Stewart explained. Although the road has historically been maintained by neighbors living along the road, it has fallen into disrepair and is now almost impassable. Mrs. Stewart informed that about nine homes are occupied along Deer Ridge Road and the road is about 1 mile in length. Mr. Franklin stated that staff would investigate and respond to Mr. and Mrs. Stewart.

CLOSED SESSION

There being no further comments from the public, Supervisor Blount made a motion that the Board move to Closed Session to discuss the acquisition of real property for public purposes where discussion in an open meeting would adversely affect the County's bargaining position, as permitted by the Code of Virginia § 2.2-3711(A)(3), and for legal consultation relative to the broadband communications tower, as permitted by the Code of Virginia § 2.2-3711(A)(7). Supervisor Lyttle seconded the motion. Supervisors Seward, Wooden, Holmes, Blount and Lyttle voted in favor of the motion.

Supervisor Blount moved that the Board return to open session and certify by roll call that the closed session was concluded and that nothing had been discussed except the matter or matters permitted to be discussed under the provisions of the Virginia Freedom of Information Act. Supervisor Holmes seconded the motion; all members present voted affirmatively.

ADJOURNMENT

Supervisor Blount made a motion to adjourn. Supervisor Wooden seconded the motion which passed with unanimous approval.

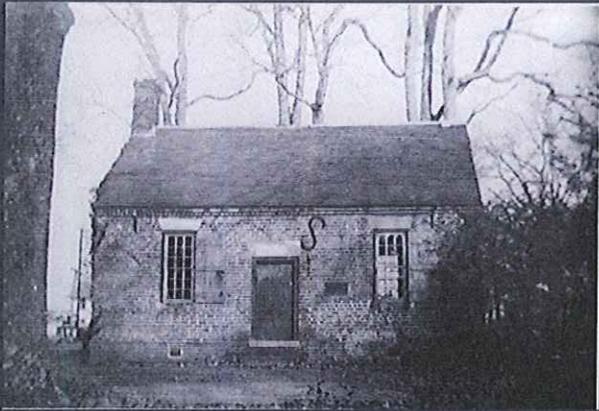


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SURRY COUNTY CLERK'S OFFICE EXISTING CONDITIONS ASSESSMENT + NEW VISITORS CENTER CONCEPTS

July 11, 2013



EXTERIOR CONDITIONS : HIGHLIGHTS

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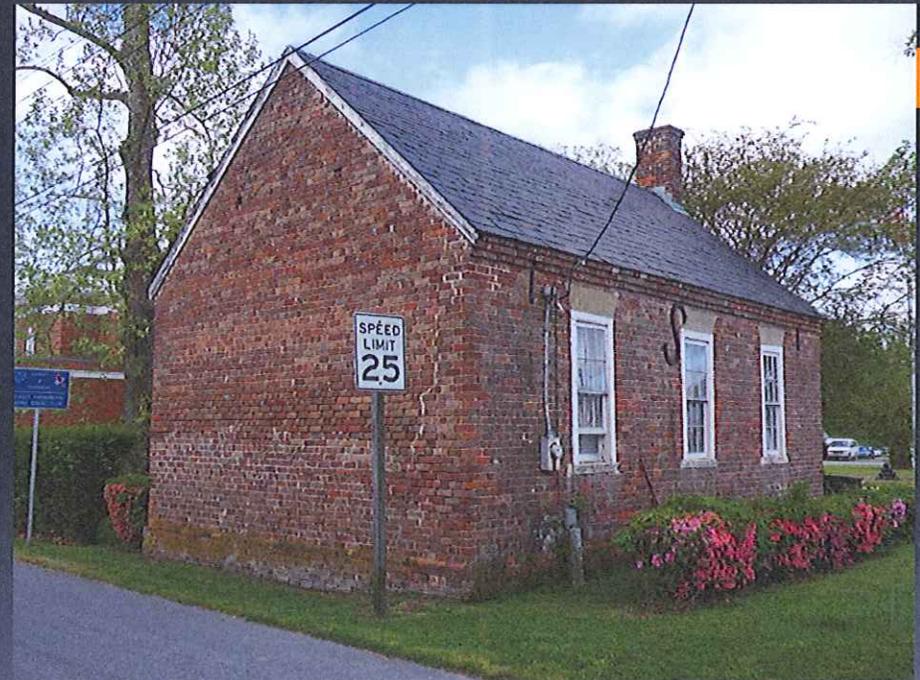
- GRADE SLOPES TO STRUCTURE
- VEGETATION GROWTH ON STRUCTURE
- TREE AND SHRUB ROOT SYSTEM NEAR BRICK FOUNDATION
- MISSING + DAMAGED SLATE SHINGLES ON ROOF
- OPEN BRICK MORTAR JOINTS
- DETERIORATING MORTAR
- DETERIORATING STONE WINDOW SILLS
- MISSING FLASHING AND SEALANT
- DETERIORATING WOOD WINDOWS
- WOOD FASCIA FAILURE + DETERIORATION ON GABLES
- MISSING BRICK
- CRACKED BRICK
- SPALLED BRICK
- DETERIORATING BRICK
- CLOSED CRAWLSPACE VENTILATION
- DELAMINATION/SHIFTING OF PARGE ON FLAT ARCHES ABOVE WINDOWS AND DOOR



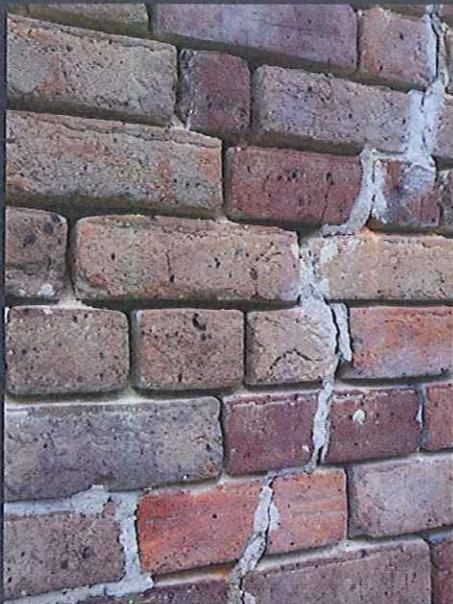
Low grade • Deteriorating stone window sills •
Cracked brick • Vegetative growth in mortar joints •
Open mortar joints



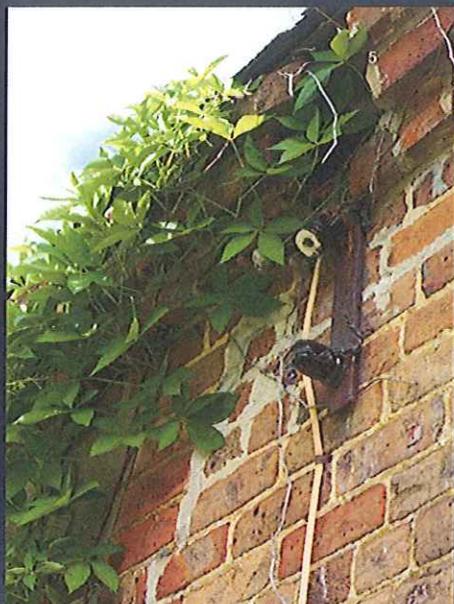
Open mortar joints • Cracked brick • Missing sealant
• Wood fascia deterioration • Incompatible mortar
joint repair • Foundation settlement crack



Open mortar joints above incompatible mortar joint repair • Grade slopes to structure • No crawlspace ventilation



Cracked brick • Open mortar joints • Incompatible mortar joint repair • Mortar deterioration



Vegetative growth • Missing brick at corbeling • Inadequate roof edge flashing and absence of gutters • Incompatible mortar joint repair • Cracked brick



Tree/shrub roof proximity to foundation • Rising damp in brick walls • Ailing ramp for handicap accessibility



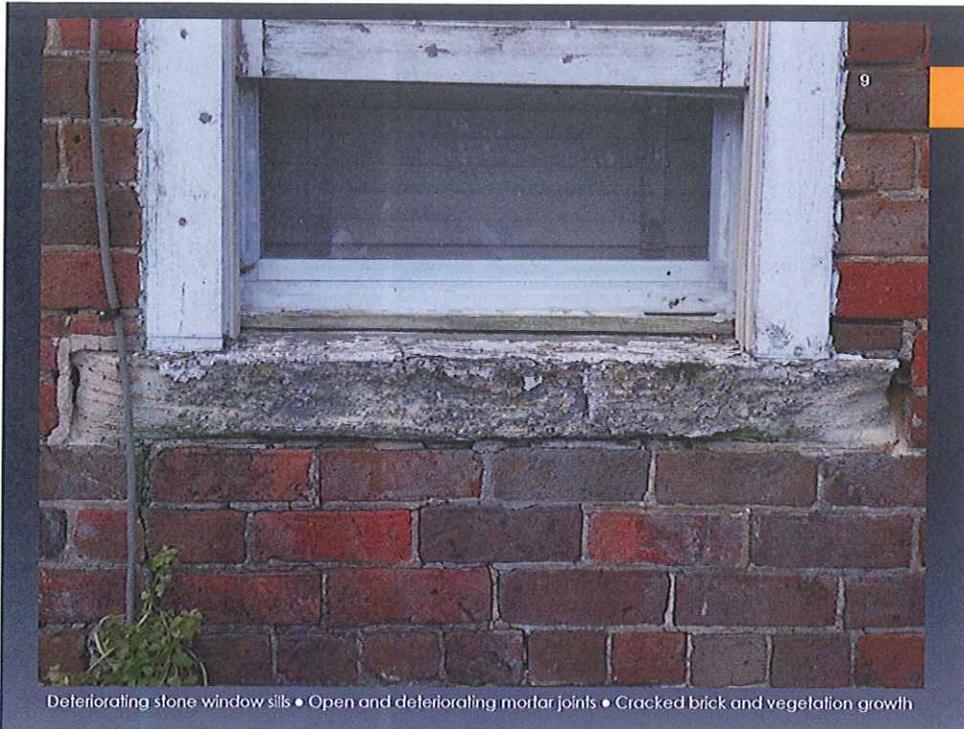
Spalled brick at foundation • Open brick joints • Incompatible mortar joint repair



Incompatible use of mortar repair work • Open brick joints • Mortar and brick spall • Deteriorated water table brick



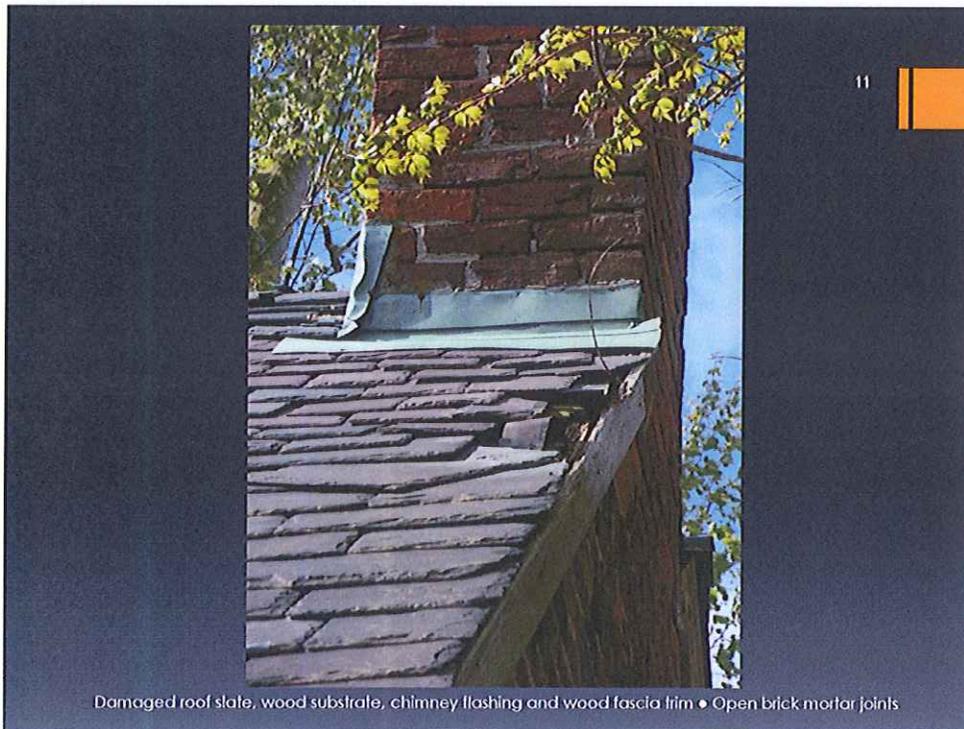
Delamination + failure of parge above windows • missing slate shingles • Deteriorating paint + wood trim



Deteriorating stone window sills • Open and deteriorating mortar joints • Cracked brick and vegetation growth



Deteriorated windows and trim • Missing sealant • Vegetative growth on brick • Incompatible stone window sill



Damaged roof slate, wood substrate, chimney flashing and wood fascia trim • Open brick mortar joints



Damaged and missing slate roof shingles



Missing sealant • Incompatible mortar repair • Deteriorating wood fascia and inadequate protection of gable end



Cracking and shiffling of incompatible parge above main entry doorway • Cracked brick • Incompatible signage



Damaged wood entry door and deteriorating accessible wood ramp • Fallen roof slate tile on ramp surface



Closed crawlspace vent • Incompatible mortar repair and open mortar joints • Vegetation growth on surface

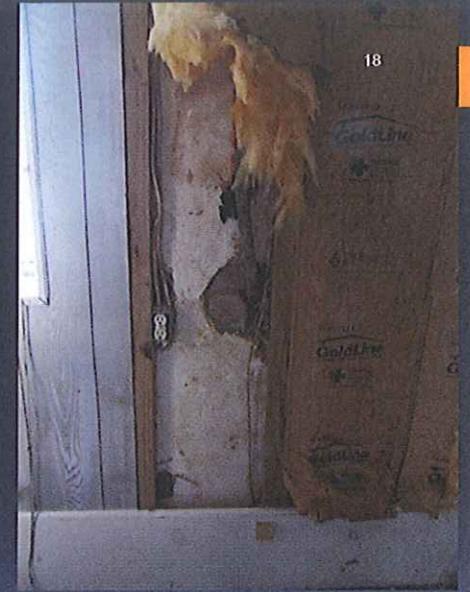
INTERIOR CONDITIONS: HIGHLIGHTS

17

- CONCRETE FLOOR OVER SAND FILLED CRAWLSPACE
- CRACKED/DAMAGED WALL PLASTER OVER BRICK
- WOOD FURRING NAILED TO ORIGINAL BRICK STRUCTURE
- CRACKED/DAMAGED PLASTER + LATH CEILING
- WOOD FURRING NAILED TO PLASTER + LATH CEILING
- TERMITE DAMAGE TO CEILING AND ROOF RAFTERS
- WATER DAMAGE TO ROOF SHEATHING
- RODENT INFILTRATION OF ATTIC SPACE
- CONCRETE BLOCK FILLED FIREPLACE OPENING
- MISSING HEARTH
- ELECTRICAL APPURTENANCES INSERTED INTO BRICK STRUCTURE
- ABSENCE OF CLIMATE CONTROL
- PRESENCE OF ASBESTOS AND LEAD



Cracked + damaged wall plaster • wood furring nailed to original brick fireplace chimney • concrete block filled fireplace opening • missing fireplace hearth



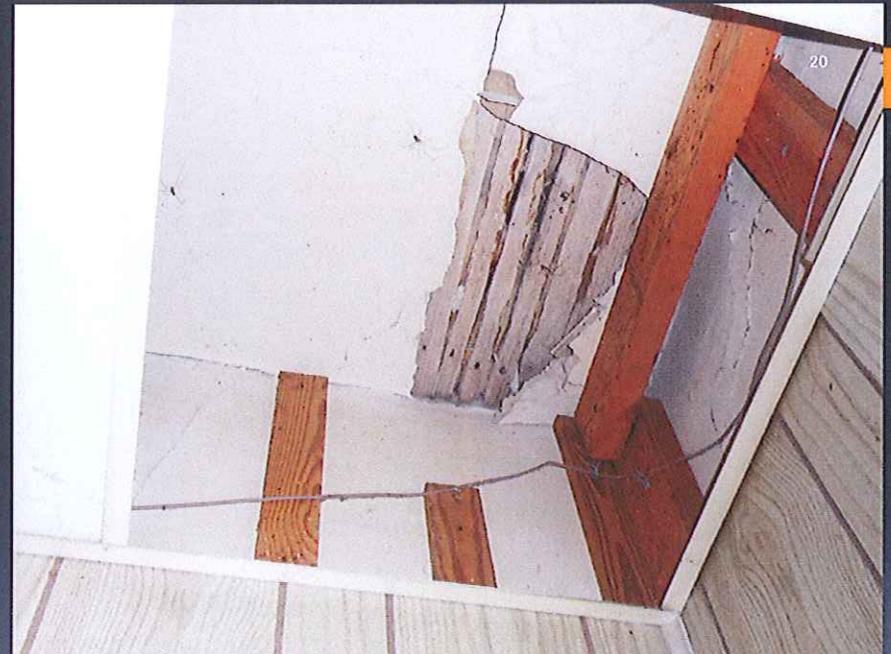
Cracked + damaged wall plaster • damaged interior brick from inserted electrical appurtenances • wood furring nailed to original brick structure with compacted ball insulation

19



Window a/c unit in lieu of adequate climate control • Cracked + damaged wall plaster over interior brick partition wall • Wood furring nailed to original brick partition wall • Damaged wood base trim

20



Dropped acoustic tile ceiling below damaged plaster and lath ceiling • wood furring nailed to original brick structure • Insect activity throughout ceiling interstitial space



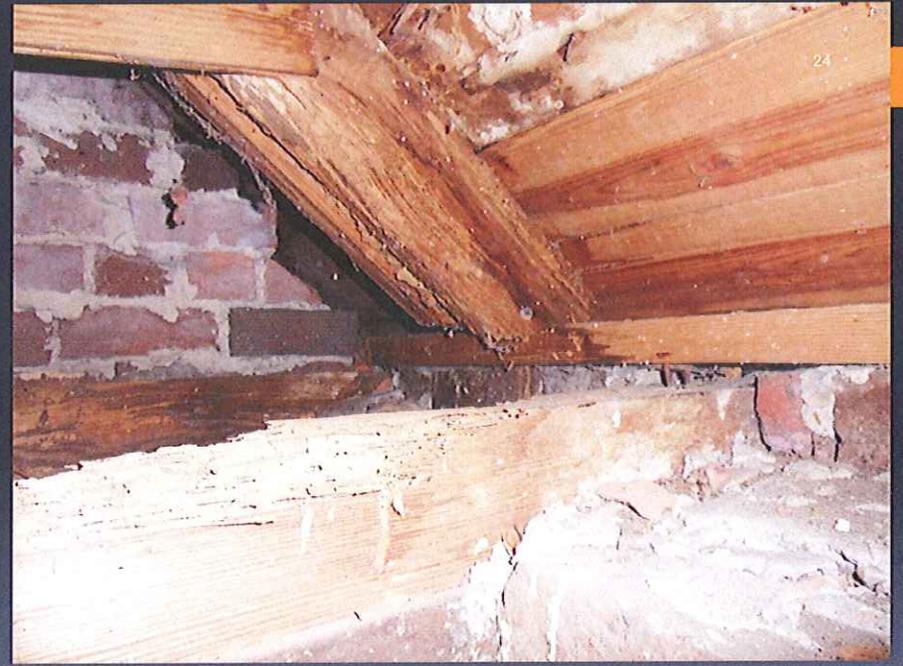
Dropped acoustic tile ceiling below damaged plaster and lath ceiling • wood furring nailed to original brick structure and to wood ceiling framing • insect activity throughout ceiling interstitial space



Termite damage to ceiling and wood ceiling framing members • Evidence of rodent infiltration of attic space • Cracked wall plaster • wood furring nailed to original brick structure



Deteriorated plaster and lath ceiling debris on dropped ceiling tile • Evidence of rodent infiltration



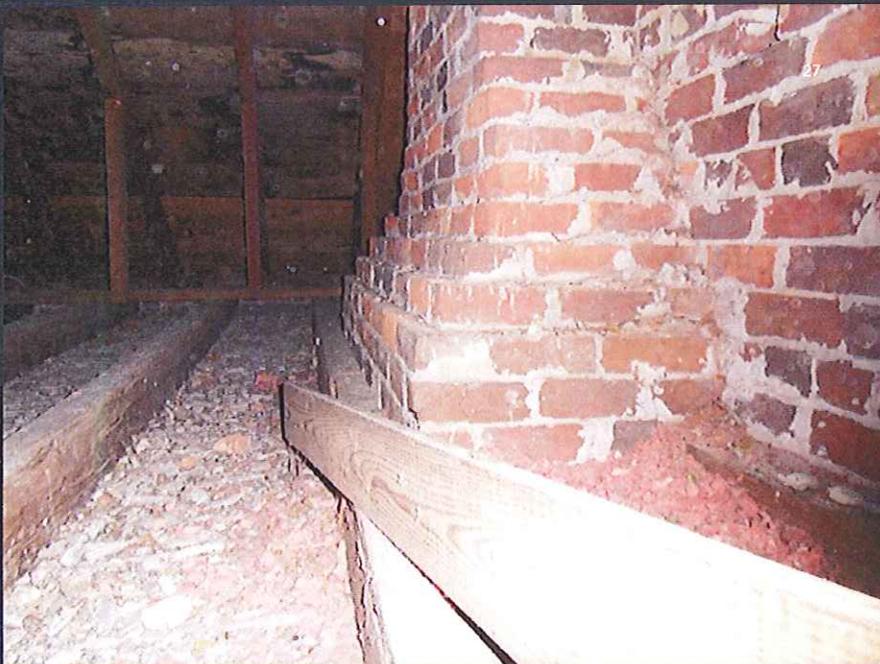
Termite damaged roof and ceiling structure • Moisture damaged wood roof sheathing • Deteriorated brick bearing



Evidence of rodent nesting in attic • Incompatible brick repointing • Insect activity throughout attic



Water damaged roof sheathing • Incompatible brick mortar repairs on brick chimney and gable end wall



Water damaged roof sheathing • Evidence of rodent infiltration throughout attic • Incompatible mortar repair on brick chimney • Absence of attic ventilation measures and/or adequate climate control

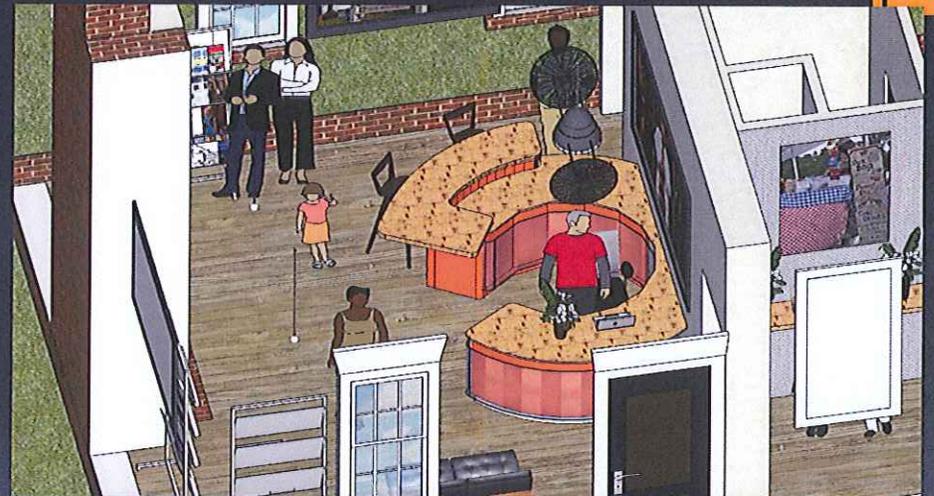
NEW VISITORS CENTER CONCEPTS

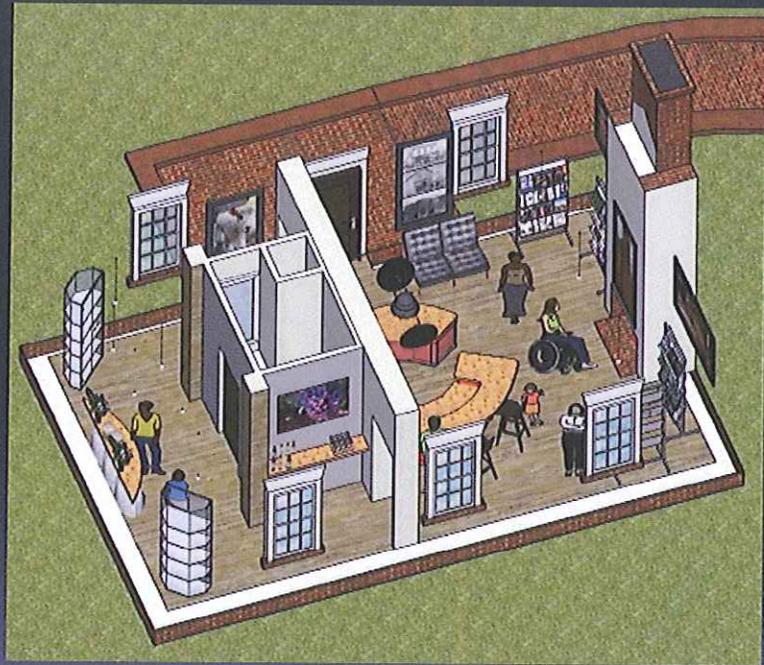
INTERIOR RESTROOM CONCEPT

What is the function of a Surry County Visitors Center ?

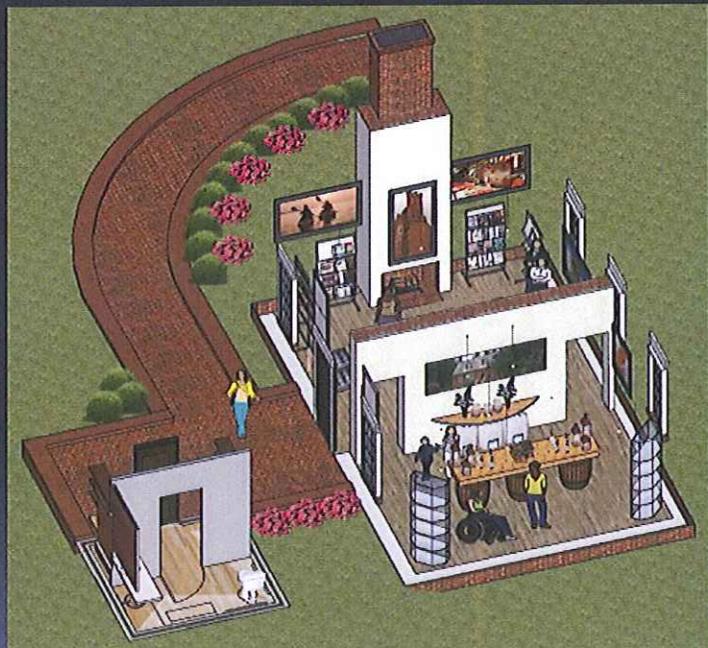
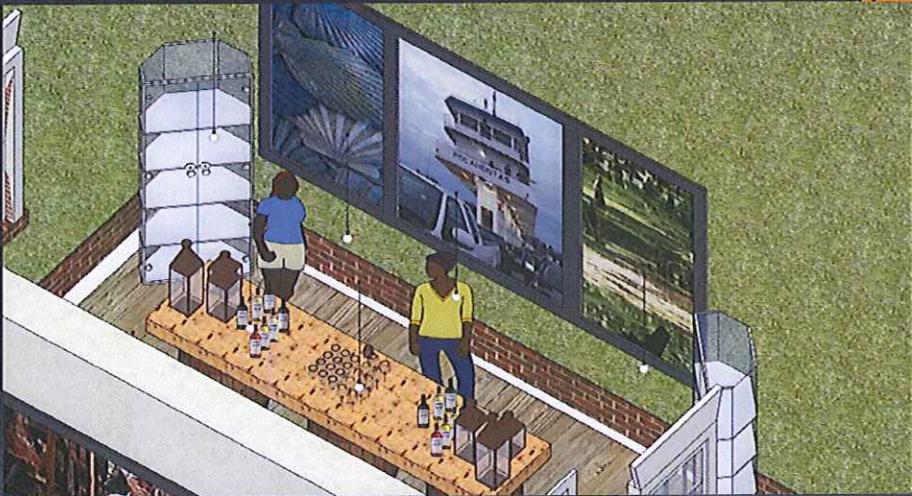
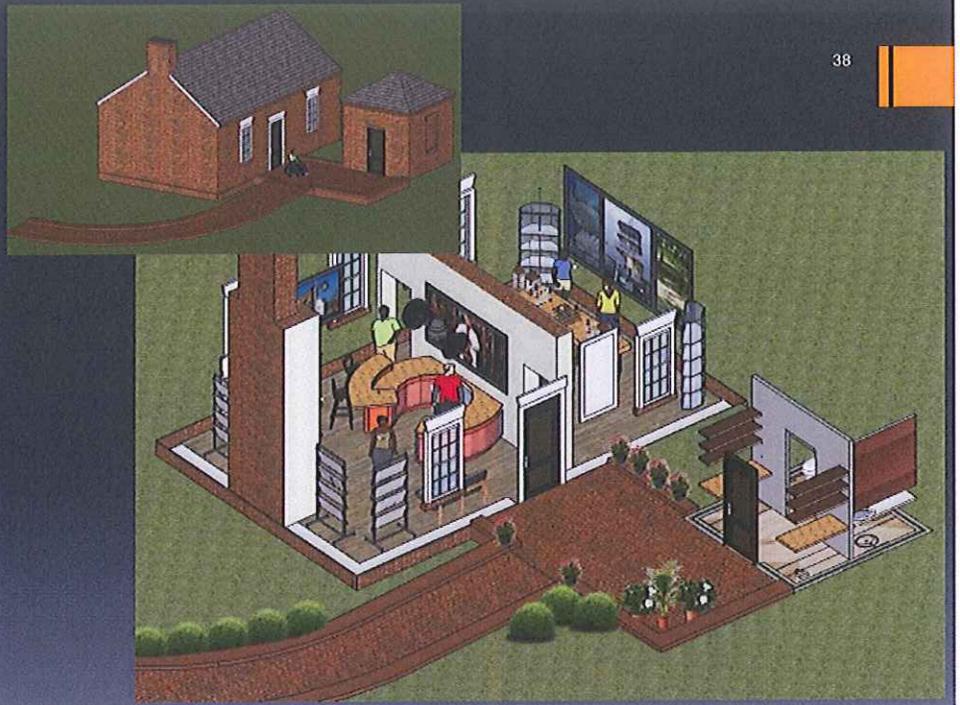
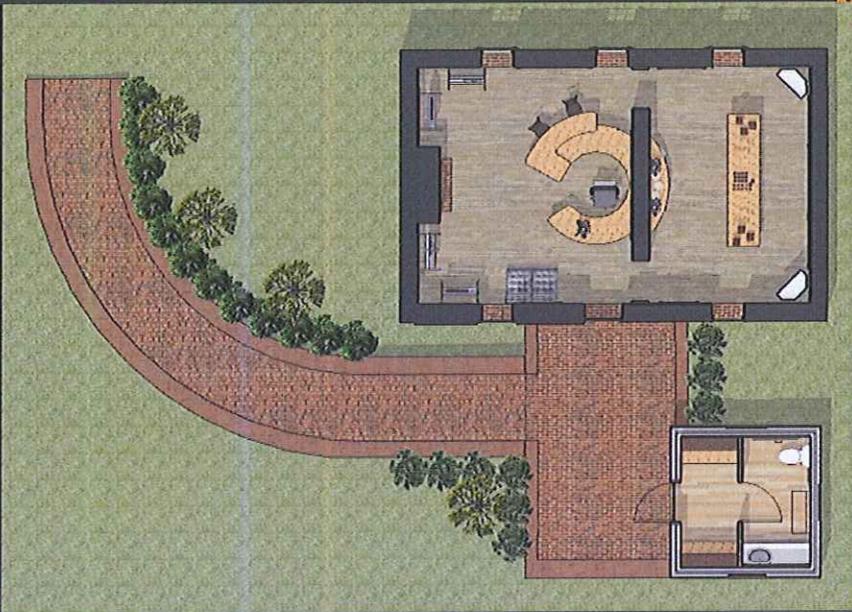


Tourism/nature attractions • Bathrooms • Maps/Guides/Coupons • Genealogical resources • Arts + Crafts • Small retail/souvenirs/apparel • Culinary options / small samples (peanuts, ham, wine, etc.) • History in print or interactive display • Local authors/storytellers • Rest and relaxation • Personal interactivities • Historical interpretations • Landmark destination • Grounds + Gardens • Local real estate • Health + Fitness opportunities • Family picnics • Wedding backdrop...A hometown Surry Experience for every Visitor!





EXTERIOR RESTROOM CONCEPT





END OF PRESENTATION: Q+A