

## SURRY COUNTY ELECTORAL BOARD MINUTES

October 20, 24, and 26, 2016

The Surry County Electoral Board met on these three dates for the sole purpose of completing training for Precinct Captains and workers before the General Election on November 8, 2016.

The meetings were opened at 6:30 p.m. by Board Chairman, Laurie Weber. For each meeting the General Registrar (GR) and Assistant provided a 33 page "Election Day Guides for Officers of Elections" as well as a 20 page "WHAT IF . . . Quick reference to problems" to each training participant.

The GR, following introductions, reviewed updates on pre election duties, oaths, arrival times, pollbooks, pollbook counts, SORs, sample ballots, outside polls, absentee ballots, being sure to use correct envelopes, and an extended update on the changes for using Provisional Ballots. Participants were given opportunities to ask questions and to clarify questions as they needed.

With all seven precincts having participated, each meeting was adjourned to the outer hallway so that trainees could take turns using the voting machines and get answers to questions after which they were given a token of appreciation from the GR.

Respectfully Submitted,

Laurie Weber, Chairman

John O. Newby, Vice Chairman

Michaele P. Penn, Secretary