



FY 2011-2012 Consolidated Adopted Budget

(In Brief Format)



Investing in Infrastructure, Technology, Economic Opportunity & People

Adopted June 2, 2011

Fiscal Year 2011-2012

Surry County Board of Supervisors

Reginald O. Harrison, Chairman
John M. Seward, Vice Chairman
Ernest L. Blount
M. Sherlock Holmes
Judy S. Lyttle

COUNTY ADMINISTRATOR

Tyrone W. Franklin

ASST. COUNTY ADMINISTRATOR

John B. Edwards

COUNTY ATTORNEY

William Hefty

Constitutional Officers & State Officers

Sheriff	Alvin Clayton
Commonwealth's Attorney.....	Gerald G. Poindexter
Clerk of Circuit Court	Gail P. Clayton
Treasurer.....	Mary H. Shaw
Commissioner of Revenue.....	Debbie J. Nee
District Court Clerk	Deborah A. Hatcher
Registrar	Lucille J. Epps

Other Staff

Dir. of Finance & Information Technology.....	Melissa D. Rollins
Dir. of Planning & Community Development.....	Rhonda R. Mack
Director of Parks & Recreation.....	Ervin A. Jones
Director of Office on Youth	Sophenia P. Pierce
Building Official	Stacey Williams
Animal Control Officer.....	Tracy Terry
Unit Director, VA Cooperative Extension.....	Billie J. Elmer
Director of Social Services.....	Valerie P. Pierce
Division Superintendent	Lloyd A. Hamlin

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Board of Supervisors' Mission Statement Strategic Goals & Priorities

Surry County Mission Statement

Maintain a strong commitment towards the improved efficiency and effectiveness of County government that impacts the public safety, health, education and welfare of the citizens of Surry; through effective leadership and fiscal integrity, the Board of Supervisors will encourage the orderly growth and development of the community which will enhance the quality of life for the citizens of Surry County.

Strategies:

- ✚ Promote growth in a manner which protects the county's agriculture, environment, quality of life and historic resources.
- ✚ Balance quality of government services with fiscal integrity
- ✚ Enhance relations with the stakeholders of County government (i.e. citizens, businesses, employees, towns)
- ✚ Keep citizens informed; encourage openness and participation in government

Priorities:

- ✚ Work with regional economic development organizations to promote Surry County as the ideal business location
- ✚ Continue to exercise sound financial management and build the County's fiscal strength while minimizing the property tax burden
- ✚ Support the development and deployment of broadband technology
- ✚ Work closely with the School System to plan joint county services and facilities
- ✚ Increase public services and facilities relative to tourism, parks and recreation and library services.
- ✚ Implement a Capital Improvement Plan in conjunction with the County's Comprehensive Plan
- ✚ Promote and maintain a quality workforce; equip employees with the resources needed to be efficient and effective
- ✚ Work to ensure the safety, security and maintenance of all County facilities.
- ✚ Work closely with legislators and regional organizations in critical public policy areas (i.e. transportation, infrastructure).



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 County Administrator's Office
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 Surry, Virginia 23883

Mr. Tyrone W. Franklin
 County Administrator
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"The Countrie it selfe, I must confesse is a very pleasant land, rich in commodities; and fertile in soyle..."

Samuel Argall, ca. 1609

TO: The Honorable Board of Supervisors

FROM: Tyrone W. Franklin, County Administrator

SUBJECT: Proposed FY2011-2012 Consolidated Budget

I am pleased to transmit for your consideration, my proposed operating and Capital Budget for the County's fiscal year that begins July 1, 2011 and ends June 30, 2012. The purpose of this document is to inform you of the fiscal affairs of Surry County and to provide sufficient information that will better enable you to ultimately adopt a budget that will effectively meet the needs of the community.

While the County has experienced slight growth in local tax revenue, shortfalls continue at the state level. Therefore, we continue to be conservative with our revenue projections, and maintain or reduce expenditures as much as possible without reducing the level of services we provide. In our efforts to meet ongoing fiscal challenges and to balance the FY 2011-12 Budget, the County has established a set of guiding principles to include:

- Finding/creating efficiencies and making budget reductions where applicable (ex.- operating reductions due to efficiencies in Sanitation and Maintenance)
- Level funding existing budgets only providing necessary increases (ex.- Board of Elections will increase due to three(3) elections in FY12)
- Reviewing vacant positions that have been unfilled, but are critical to the effective operations of the applicable department
- Reviewing fee rate structure (minimum recommended changes)
- Protecting local education funding as much as possible
- Effectively communicating the County's financial position management

By implementing these principles, I believe that the County is well-positioned to provide effective, efficient and accessible services to the citizens of Surry County, to better sustain unknown financial adversity and to accomplish these tasks with no increase in the current tax rate. I am pleased to recommend a proposed budget that calls for all FY11-12 tax rates to remain the same as follows:

FY 11-12 PROPOSED TAX RATES	
Real Estate	\$. 73 per \$100 of assessed value
Machinery & Tools	\$1.00 per \$100 of assessed value
Personal Property	\$ 4.00 per \$100 of assessed value
Personal Property Tax Relief	55%

There are a few initiatives and commitments that I feel are important in the development of the FY 11-12 Budget and will strengthen the successful operations of Surry County government. While some require increases over the current year's budget, I want to assure you that every effort has been made to ensure that all departments operate at existing levels, again making reductions if feasible and instituting adjustments where necessary. It is important to add that current year fiscal restraints coupled with (1) surplus not utilized to due unfilled vacancies, (2) post phoned initiatives in the current year (legal services for OLF, for example) and (3) stronger local revenues than projected have enabled me to propose implementation of these initiatives without an adverse impact on the County's overall financial position. It is projected that the overall fund balance will increase by \$375,000 at June 30, 2011. Item 1 through 5 below summarizes these initiatives and commitments.

1. COMMITMENT TO EDUCATION

Public Education represents an important part of our local government and is the largest portion of the County's operating budget at 58%. I am proposing a local contribution to Surry County Public Schools in the amount of \$11,694,114 which represents a \$450,000 or 4.01% increase over the FY11-12 adopted local appropriation. State revenue for the School System continues to decline; it is projected that the School System will receive \$271,000 less in state/federal revenue in FY 2012 based on the adopted budget. In addition to providing an increase in local support to accommodate this reduction, the proposed local appropriation includes the requested funding needed to support VRS rate increases, and increases in fuel, heating and electricity costs. I believe this proposal demonstrates a continued commitment to our school division. In addition, funding provided in the County's operating budget for debt service on school projects (\$235,000) and the Board of Supervisor's appropriation of \$300,000 to provide School employees a one-time 3% bonus (inclusive of a total of \$615,000 in prior year carryover funds to the FY11 School budget) further substantiates its support to Education.

2. CONTRIBUTION TO OUTSIDE AGENCIES

The County contributes to a number of **outside agencies**, such as the volunteer fire and rescue agencies, the Health Department, Blackwater Regional Library, District 19 Mental Health Services, Williamsburg Area Transit and others. Contributions in FY11 comprise 10% of the general fund operating budget or \$733,000. The proposed contribution to these agencies and organizations in FY12 is \$728,000. Most agencies in the proposed budget are funded at either the FY11 levels or below. Included in the proposal is a request to fund one new agency- the Greens Job Alliance in the amount of \$1,433. The purpose of this region-based agency is to increase consumer and contractor awareness of energy efficiency and conservation. The organization is committed to creating jobs geared toward this effort.

3. PERSONNEL

Competitive **compensation and benefits** is an important tool in retaining and attracting qualified employees. Unfortunately, our state and national economies continue to rebound from the 2008 financial downturn and many city and local governments are forced to again prepare budgets that do not include salary increases for its employees while at the same time, the cost of living continues to escalate. In lieu of raises, however, many localities are proposing one-time bonuses in the upcoming budget as an alternative to provide a small token of reprieve. A one-time 5% bonus for County employees including staff of constitutional offices is included in the budget at cost of \$111,000. This amount represents only a portion of projected FY2010-2011 surplus in the General Fund Budget. As you recall, a similar measure was approved for School System and Social Services employees in this fiscal year based upon surplus remaining at the end of FY 2009-2010. Also, the proposed budget includes a \$.50 per hour increase for landfill attendant employees at a cost of \$5,600.

Line of Duty Act Benefit - This year, the Commonwealth of Virginia has required localities to implement decisions and related funding pertaining to the Line of Duty Act (LODA). This cost, effective 2011, has been shifted from the general fund of the state onto the local governments for their eligible public safety employees; for Surry County, this includes law enforcement and volunteer fire and rescue personnel. All local governments are required to pay \$233.89 per eligible paid employee and \$58.47 per volunteer. Cost under the Virginia Retirement System Trust Fund will cost the County an estimated \$9,700 in FY11-12 increasing to \$26,662 in FY2015. However, many localities are considering Option 2 proposed by VACORP, a member-owned pool program offering a self funded alternative at a lower cost than the VRS Trust Fund. Funding for Surry County under the VACORP program is estimated at \$8,700 in FY12, increasing up to \$20,128 in FY2015. Funding for Option 2 is included in the Contingency Fund.

Health insurance premiums saw an average 6% increase; the proposed budget reflects the increase in the employer share cost as approved. The total increase to the County for general government and social services employees is \$27,000. Based on recent changes in Health Care Reform, the County's participation in the Local Choice Program still remains as the best option for Surry County.

Reorganization of Dispatch Function

As mentioned earlier, one of the guiding principles in the development of the budget is to find the most efficient and effective method in rendering services to the public and to improve upon these services. Based on ensuing discussion regarding the administering and functioning of dispatch services in the County, the proposed budget includes \$120,000 in the Contingency Fund to account for a possible transfer of the E911 (emergency) dispatch services from a Sheriff Department function to an Emergency Services function, similar to what is found in other localities in the state. The additional cost to the County associated with the reorganization represents the aid from the State Compensation Board for state dispatcher salaries and benefits. Funding is in the Contingency Fund as a placeholder until deliberations on the budget are finalized.

4. Reorganization of Senior Citizen Program

Perhaps one of the biggest changes proposed in the FY2011-2012 is the transfer of the Surry County Senior Citizen Program from the auspices of the Department of Social Services to a program under the Department of Parks and Recreation. Effective July 1, 2011, the Virginia Department of Social Services will no longer permit operation of this program under Surry Social Services. The County is faced with the challenge of implementing this program for the over 30 senior citizens currently served on a daily basis. While \$140,000 has been included in the Parks & Recreation budget for this program, \$80,000 has been reduced from the local appropriation to the Surry Department of Social Services in FY2012.

5. CAPITAL PROJECTS

The County's **Capital Project Budget** for FY 2012 is proposed to be funded by local dollars totaling \$1,145,000. Projects include the planned construction of the third solid waste convenience site, solid waste equipment acquisition, continued local support for broadband implementation, highway revenue sharing, facility restoration/stabilization and general improvements, property acquisition, and improvements to parks and recreation grounds. The County has continued to reserve its capital fund balance which has better enabled it to execute prior commitments rather than continue to forgo these obligations and critical capital improvement needs.

Local Revenue Summary – 75% of Total Operating Revenue

I. LOCAL TAX COLLECTIONS

As the real estate market continues to make slow recovery, Surry County anticipates flat valuations of real property from the previous year. The overall increase in the projected 2011 assessed value of real property over the 2010 value was less than 1.0%, including new construction. The proposed rate of \$0.73 will generate \$237,000 in real estate tax revenue. Since the financial indicators relative to the housing market point to stable property values in the year ahead, I am recommending the elimination of the annual reassessment in 2011. However, funds have been set aside for valuation of new construction.

Public Service Corporation Taxes: The ratio set by the Department of Taxation and submitted to the State Corporation Commission to adjust the tax value of the property of public service corporations in Surry impacts the amount of tax revenue the County receives from public service corporations. I am pleased to report that the estimated ratio for 2011 is 100.0%. As presented in earlier budget discussions, the County's assessment on public service was higher than projected in 2010 which resulted in a positive \$550,000 variance in actual revenue over projections. Projections for FY12 are conservative and are based on FY 10 values to avoid the risk of an unexpected shortfall in FY12. The County would rather benefit from a revenue surplus again from this source than adjust for an unexpected shortage.

The table below shows the projected tax revenue the County can expect to receive from real property and public service corporation taxes for FY 11 and FY12 based on the proposed rate of \$0.73 per \$100 of assessed value. Real property taxes account for 37% of the total tax revenue collected versus 63% based on the assessment on public service corporations.

Table 1.

	FY 09-10	FY 10-11	FY11-12	Dollar (\$)	Percent (%)
	Actual	Estimates	Projections	Variance	Variance
Real Property	5,866,731	6,200,000	6,357,444	157,444	2.54%
Public Service	<u>10,347,732</u>	<u>11,348,000</u>	<u>11,432,113</u>	<u>84,113</u>	0.74%
Total	16,214,463	17,548,000	17,789,557	241,557	1.38%

Personal Property Taxes: The taxes assessed on vehicles, business property and mobile homes is classified as personal property. The proposed rate is \$4.00 per \$100 of assessed value. On average each ten cents will generate \$30,000. The Board has entertained a request for a reduction in the tax rate on passenger buses garaged in the county. It is recommended that the rate on buses be reduced to \$3.00 per \$100 of assessed value. Lowering the rate is an amicable solution to the request presented to the Board, since legislation exists that allows localities to lower the rate on bus fleets. Additional revenue loss could occur if bus companies in the County decide to account for fleet as rolling stock. The county can expect to receive approximately \$2,500 less in tax revenue as a result of the reduction in the rate.

Machinery & Tools: The taxes assessed on manufacturers in the County constitute machinery and tools taxes. The proposed rate of \$1.00 per \$100 of assessed value reflects no change from the current rate.

Personal Property Tax Relief Percentage: Beginning Tax Year 2006, qualifying vehicles with assessed value of more than \$1,000 shall be provided a percentage of tax relief, annually fixed and applied to the first \$20,000 in value. Qualifying vehicles with a value under \$1,000 will receive 100% tax relief. The amount of relief must be determined each year and is based on both the number of vehicles in the County and the values. The estimated relief rate is proposed to remain the same at 55% in FY12.

II. LOCAL FEE RATE STRUCTURE

To ensure that the County is charging a reasonable fee for some of the services provided to businesses and residents of Surry County, it is necessary to review the fee rate structure on an annual basis. Fees for Surry County are evaluated against comparable localities. For FY12, the County is proposing the following increases in its current fees:

- Building Inspection services over 3,000 sq. foot - \$.05 to \$0.08 per sq. foot.
- Base permit fees for electrical, plumbing, and mechanical permits from \$20.00 to \$30.00
- Other services not to exceed an increase of \$45.00
- Parks & Recreation Building Rental
 - County resident - \$40.00 per hour to \$50.00 per hour
 - Out of County resident - \$60.00 per hour to \$75.00 per hour
 - Set up/Clean up fee - \$65.00 flat fee to \$80.00 flat fee
- Animal Control Fees
 - Adoption fee - \$0.00 per animal to \$10.00 per animal
 - Volunteer surrendering of animal - \$10.00 per animal to \$20.00 per animal

Water Usage Fees

Current Rate

Min. Rate/Mon. (0-5,000 Gal.)	Rate/1000 Gal. (> 5,000 Gal.)	Connection Fee
\$15.00	\$3.00	

Proposed Rate

Min. Rate/Mon. (0-5,000 Gal.)	Rate/1000 Gal. (> 5,000 Gal.)	Connection Fee
\$28.25	\$4.40	

III. ADDITIONAL EXPENDITURE HIGHLIGHTS

Expenditure highlights by the various categories of the general fund are as follows:

Public Safety

- Re-establishes the full time dispatch position eliminated in the FY11 Sheriff Department budget - \$34,000
- Increases the cost for care of adult prisoners by \$71,000 over the FY11 adopted budget to reflect (1) an increase in detainee population and (2) an increase in the jail per diem rate from \$37.00 daily to \$40.00.
- Increases the cost for 24 hour paid rescue services; the County solicited bids for a new contract in April 2011. Rates will increase by 5.0% beginning July 1, 2011 from \$38.00 per hour to \$40.00 per hour. The annual increase is \$17,520.

Public Works

- Includes \$17,000 in maintenance for the acquisition of one county vehicle for parks & recreation.
- Includes funding for certain maintenance upgrades to parks and recreation (electrical upgrades fencing, and tree removal) at a cost of \$20,000.
- Includes the transfer of one maintenance technician position from Parks & Recreation to the Maintenance Department for upkeep at the Surry Government Center and other facilities.

CONCLUSION

Overall, the FY12 expenditure plan for the County reflects a \$308,000 or 3.3% increase in the General operating budget (excludes special funds and debt service) from \$9,357,629 in FY11 to \$9,666,400 proposed for FY 12. When factoring in all other funds, including the School Fund, the proposed budget of \$27,593,874 is \$382,000 or 1.3% more than the FY 11 Adopted Budget. The proposed expenditure plan by fund is summarized in the proceeding table:

Table 2

CATEGORY	<i>FY 09-10 Actual Expenditures</i>	<i>FY 10-11 Actual Budget</i>	<i>FY 10-11 Projected Expenditures</i>	<i>FY 11-12 Recommended Budget</i>	<i>FY 11-12 Variance</i>
General Gov't Administration	1,435,433	1,594,586	1,380,670	1,808,911	214,325
Judicial Administration	416,477	413,844	409,587	422,373	8,529
Public Safety	2,417,713	2,590,589	2,533,938	2,733,286	142,697
Public Works	906,278	1,054,795	937,000	1,065,629	10,834
Health & Welfare	522,711	488,095	525,400	498,886	10,791
Parks & Recreation	534,124	527,863	526,444	618,461	90,598
Community Development	<u>449,469</u>	<u>455,128</u>	<u>427,195</u>	<u>462,515</u>	<u>7,387</u>
Subtotal-General Operating	6,682,205	7,124,900	6,740,234	7,610,061	485,161
Special Funds					
Comprehensive Services	50,719	160,000	75,000	85,000	-75,000
Indoor Plumbing	56,919	60,000	0	0	-60,000
Economic Development	0	79,160	0	79,160	0
Food & Nutrition	<u>5,626</u>	<u>7,500</u>	<u>7,500</u>	<u>0</u>	<u>-7,500</u>
Total Special Funds	113,264	306,660	82,500	164,160	-142,500
Debt Service	<u>1,784,689</u>	<u>1,711,019</u>	<u>1,711,019</u>	<u>1,718,229</u>	<u>7,210</u>
Total General Operating	8,580,158	9,142,579	8,533,753	9,492,450	349,871
VPA FUND	1,681,504	2,232,729	1,923,675	2,085,951	-146,778
SCHOOL FUND	<u>17,097,297</u>	<u>15,836,252</u>	<u>16,673,339</u>	<u>16,015,473</u>	<u>179,221</u>
TOTAL OPERATING BUDGET	27,358,959	27,211,560	27,130,767	27,593,874	382,314

I hope that this proposal will allow the Board to provide meaningful input to assist the County in finalizing a budget that addresses continued commitments to education, citizens, departments and employees while providing a framework of financial stewardship over available resources. The proposal presented reflects a strategy that still employs core services and programs, reduces various operational costs where feasible while adjusting for certain increases that may be outside our immediate control. I wish to express my appreciation to all of who have been good stewards of County resources. I understand that additional work needs to be done to develop a budget that is mutually acceptable and meets the priorities of the Board's and established goals and objectives. All of these projections are preliminary and subject to change during the budget process. I look forward to working with you as we further deliberate the FY 2011-2012 Budget and develop a financial plan that continues to invest in our infrastructure, technology, economic opportunity and people.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Tyrone W. Franklin".

Tyrone W. Franklin
County Administrator

Changes to the County Administrator's Recommended Budget

On May 2, 2011, the Board of Supervisors held a budget work session to discuss the FY 2011-2012 County Administrator's Recommended Budget. As a result of the deliberations, the budget as presented for adoption on June 2, 2011 includes the following changes:

- Elimination of proposed bonus for County Employees - **\$111,000**
- Elimination of the Surry Senior Program from the Parks & Recreation Budget - **\$140,000**
- Reduction in the contractual service cost for paid rescue services - **\$8,710**
- Increase in the contribution to the Surry Rescue Squad – **\$18,000**
- Increase in the Social Services Budget based on the reinstatement of the Senior Program under Social Services - **\$142,548**

The net impact of the changes resulted in a **\$99,162 reduction** in the FY 11-12 Operating Budget to \$27,494,711 from \$27,593,874 as shown on the proceeding page.

FY 2012 Adopted Budget How the Budget Was Balanced?

**FY11-12
Adopted**

REVENUE BY SOURCE

Local	\$ 20,329,281
Federal	\$ 1,848,442
State	\$ 5,331,168
Total Projected Revenue	\$ 27,508,891

Prior year carryover	\$ 191,063
Total Carryover & Fund Balance	\$ 191,063

Sub-Total Projected Operating Revenue	\$ 27,699,954
Transfer to Water Sewer Fund	\$ (205,243)
Total Recommended Operating Revenue	\$ 27,494,711

EXPENDITURES BY FUND

General Operating Fund	\$ 7,368,351
Special Revenue Funds	\$ 164,160
Debt Service Fund	\$ 1,718,228
Subtotal: General Fund	\$ 9,250,739
Social Services Fund	\$ 2,228,499
School Operating Fund	\$ 16,015,473
Total Recommended Operating Government	\$ 27,494,711

Variance - Operating Revenue Over Expenses \$ -

Capital Projects Fund:

Use of Fund Balance Reserves	\$ 1,195,000
State Revenue (Grant)	\$ 850,000
Debt Proceeds	\$ 550,000
Subtotal: capital projects revenue	\$ 2,595,000

Capital Projects Fund Expenditures	\$ 2,595,000
Total Operating & Capital Funds	\$ 30,089,711

Water & Sewer Fund:

Local User Fees	\$ 66,672
Transfer from General Fund	\$ 205,243
Total Water & Sewer Fund	\$ 271,915

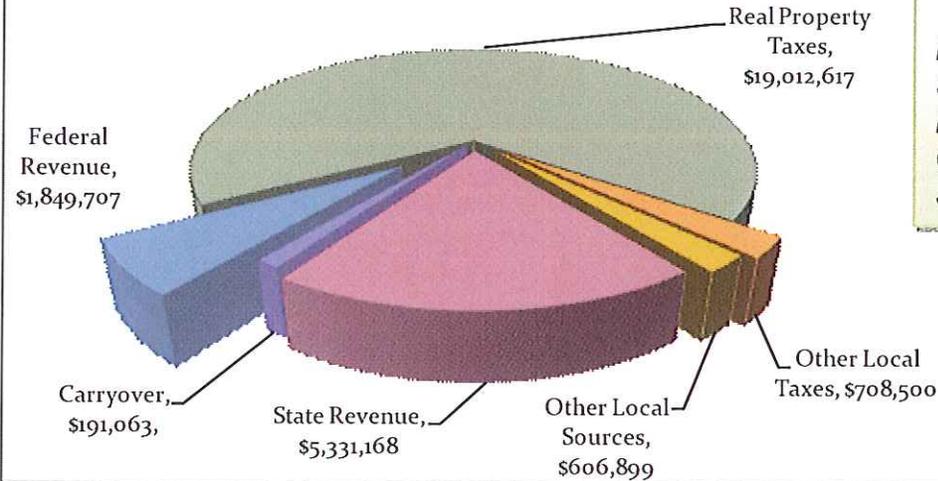
**CONSOLIDATED REVENUE AND EXPENDITURE SUMMARY
FY 2012 ADOPTED FOR ALL FUNDS**

	General Fund*	School Fund	Enterprise Water & Sewer	Capital Fund	Total
Real Estate Taxes	\$ 6,357,444				\$ 6,357,444
Personal Property Taxes	1,103,060				1,103,060
Public Service Corporation Taxes	11,432,113				11,432,113
Other Local Taxes	708,500				708,500
Permits, Fines, Penalty & Interest	182,000				182,000
Use of Money & Property	100,000			-	100,000
Charges for Services	123,949	275,000	66,672		465,621
Miscellaneous & Recovered Costs	20,950	25,000			45,950
State Funding	2,234,097	3,097,071		850,000	6,181,168
Federal Funding	925,418	924,289		-	1,849,707
Other Financing Sources				550,000	550,000
Transfer to other funds	(11,899,356)			-	(11,899,356)
Transfer from other funds		11,694,113	205,243		11,899,356
Est. Beginning Fund Balance	191,063				191,063
Less: Committed Fund Balance					-
Less: Unassigned Fund Balance					-
Assigned Fund Balance				1,195,000	1,195,000
TOTAL REVENUE	\$ 11,479,238	\$ 16,015,473	\$ 271,915	\$ 2,595,000	\$ 30,361,626
Expenditures:					
	General Fund*	School Fund	Enterprise Water & Sewer	Capital Fund	Total
General Government	\$ 1,697,910			1,175,000	\$ 2,872,910
Judicial Administration	422,373				\$ 422,373
Public Safety	2,742,576			575,000	\$ 3,317,576
Public Works	1,065,629		271,915	845,000	\$ 2,182,544
Health & Welfare*	2,779,026				\$ 2,779,026
Education	33,359	15,929,223			\$ 15,962,582
Parks, Recreation & Culture	478,461			-	\$ 478,461
Community Development	541,675				\$ 541,675
Debt Service	1,718,229	86,250			\$ 1,804,479
TOTAL EXPENDITURES	\$ 11,479,238	\$ 16,015,473	\$ 271,915	\$ 2,595,000	\$ 30,361,626

**For the purpose of audit financial reporting, General Fund includes Social Services for Health & Welfare administration, revenue and expenditures. In preparation of the budget, the Social Services Fund is separated from General Fund.*

**COMPOSITION OF OPERATING GOVERNMENT
ALL COUNTY OPERATING FUNDS - \$27,494,711**

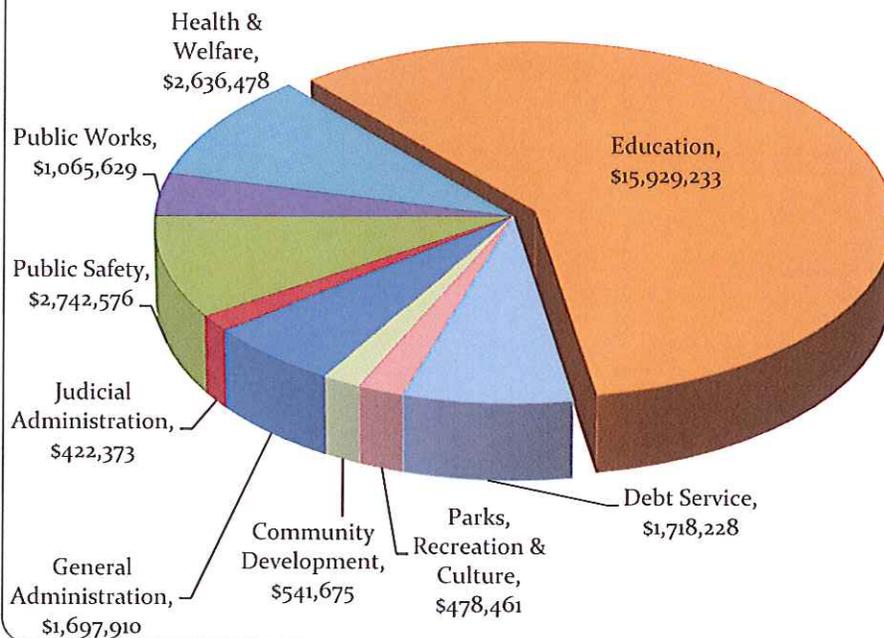
**Operating Government- All Funds
Where Does the Money Come From?**



**Operating
Revenue by Source**

Local Taxes	68%
State Revenue	19%
Federal Revenue	7%
Carryover & Other Local Sources	6%

**Operating Government- All Funds
How is the Money Spent?**



**Operating Costs by Expenditure
Category**

Education	58%
Health & Welfare	10%
Public Safety	10%
Debt Service	6%
General Administration	6%
Public Works	4%
Community Development	2%
Parks, Recreation & Cultural	2%
Judicial Administration	2%

FY12 REVENUE PROJECTION SUMMARY

Primary Government:	<i>FY 09-10</i> <i>Actual</i>	<i>FY 10-11</i> <i>Budget</i>	<i>FY 10-11</i> <i>Estimated</i>	<i>FY 11-12</i> <i>Projected</i>	<i>variance</i> <i>FY12 Over 11</i>
Real Property Taxes	\$5,866,731	\$6,369,909	\$6,200,000	\$6,357,444	-\$12,465
Public Service Taxes	\$10,347,732	\$10,790,703	\$11,348,000	\$11,432,113	\$641,410
Personal Property	\$1,033,693	\$1,140,598	\$1,100,000	\$1,103,060	-\$37,538
Penalty & Interest	\$128,719	\$110,378	\$120,000	\$120,000	\$9,622
Other Local Taxes	643,424	677,107	697,500	\$708,500	\$31,393
Use of money & property	132,083	127,210	98,184	\$100,000	-\$27,210
Other Local Sources	<u>209,928</u>	<u>188,456</u>	<u>205,192</u>	<u>\$206,899</u>	<u>\$18,443</u>
Total from Local Sources	18,362,310	19,404,361	19,768,876	20,028,016	623,655
Noncategorical Aid	\$708,542	\$680,907	687,848	\$689,907	\$9,000
Shared Expenses	834,622	803,117	745,884	\$805,971	\$2,854
Welfare Admin. & Assistance	413,045	569,338	409,161	\$564,000	-\$5,338
Other State Aid	<u>185,001</u>	<u>197,963</u>	<u>204,301</u>	<u>\$174,219</u>	<u>-\$23,744</u>
Total from State Sources	\$2,141,210	\$2,251,325	2,047,194	2,234,097	(17,228)
Public Assistance & Welfare	780,988	944,212	668,143	\$884,143.00	-\$60,069
Categorical Aid (Grants)	163,733	35,621	43,103	\$41,275.00	\$5,654
Total from Federal Sources	<u>\$944,721</u>	<u>\$979,833</u>	<u>\$711,246</u>	<u>\$925,418</u>	<u>-\$54,415</u>
Total Revenue -General Fund	\$21,448,241	\$22,635,519	\$22,527,316	\$23,187,531	\$552,012
School Fund:					
Local Sources	\$275,240	300,000	275,000	\$300,000	\$0
State Sources	3,469,260	3,343,780	3,343,500	\$3,097,071	-\$246,709
Federal Sources	<u>1,488,881</u>	<u>948,821</u>	<u>1,350,000</u>	<u>\$924,289</u>	<u>-\$24,532</u>
Total School Fund	\$5,233,381	\$4,592,601	\$4,968,500	\$4,321,360	-\$271,241
Sub Total Operating Revenue	\$26,681,622	\$27,228,120	\$27,495,816	\$27,508,891	\$280,771
SUMMARY					
Local	\$18,637,550	\$19,704,361	\$20,043,876	\$20,328,016	\$623,655
Federal	\$2,433,602	\$1,928,654	\$2,061,246	\$1,849,707	-\$78,947
State	\$5,610,470	\$5,595,105	\$5,390,694	\$5,331,168	-\$263,937
Total All Sources	\$26,681,622	\$27,228,120	\$27,495,816	\$27,508,891	\$280,771

**FY 11-12
Adopted Operating Budget**

	<i>FY 09-10</i>	<i>FY 10-11</i>	<i>Fy 10-11</i>	<i>FY 11-12</i>	<i>FY 11-12</i>	<i>FY 11-12</i>
	<i>Actual</i>	<i>Adopted</i>	<i>Estimated</i>	<i>Operating</i>	<i>Adopted</i>	<i>Variance</i>
	<i>Expenditures</i>	<i>Budget</i>	<i>Expenditures</i>	<i>Budget Requests</i>	<i>Budget</i>	<i>Adopted. Over</i>
		<i>To Amend In Red</i>				<i>FY 11 Adopted</i>
<u>General Gov't Administration</u>						
Board of Supervisors	154,382	201,918	101,918	157,018	157,018	(44,900)
Contingency Fund	0	106,423	60,000	211,000	235,612	129,189
Board of Equalization/Reassessment	84,792	0	2,772	3,760	3,760	3,760
County Administrator's Office	310,768	355,183	320,000	358,850	359,661	4,478
Finance	147,964	150,305	149,250	150,122	150,218	(87)
Insurance/Worker's Compensation	48,233	40,000	37,500	40,000	35,000	(5,000)
County Attorney	70,429	70,720	70,720	70,720	70,720	0
Commissioner of Revenue	168,405	175,667	172,000	176,548	177,100	1,433
Treasurer	244,662	244,510	244,510	250,208	247,092	2,582
Electoral Board & Registrar	85,207	94,838	92,000	113,457	112,783	17,945
Information Technology	<u>120,591</u>	<u>155,022</u>	<u>130,000</u>	<u>148,901</u>	<u>148,997</u>	<u>(6,025)</u>
SubTotal	1,435,433	1,594,586	1,380,670	1,680,584	1,697,961	103,375
<u>Judicial Administration</u>						
Circuit Court	10,296	15,875	15,875	16,650	16,450	575
Combined Court	6,251	10,746	8,000	10,996	10,846	100
Clerk of Circuit Court	234,937	226,696	226,000	233,437	232,325	5,629
Magistrate	753	775	775	775	775	0
Riverside Criminal Justice Agency	14,000	11,541	11,541	11,846	11,846	305
Commonwealth Attorney	123,794	121,676	121,676	135,102	124,411	2,735
Victim Witness Program	19,185	20,000	19,185	19,185	19,185	(815)
Legal Aid Justice Center	<u>7,261</u>	<u>6,535</u>	<u>6,535</u>	<u>7,261</u>	<u>6,535</u>	<u>0</u>
SubTotal	416,477	413,844	409,587	435,252	422,373	8,529
<u>Public Safety</u>						
Sheriff	1,196,556	1,282,920	1,250,000	1,363,313	1,342,587	59,667
Emergency Services	208,488	290,112	215,000	279,770	279,772	(10,340)
Fire & Rescue Agencies:						0
Claremont Fire Dept.	55,051	48,100	53,154	49,450	49,450	1,350
Dendron Fire Dept.	53,300	48,500	53,554	50,300	50,300	1,800
Surry Fire Dept.	58,500	54,000	59,054	54,000	54,000	0
Surry Rescue Squad	61,651	54,000	54,000	54,000	72,000	18,000
Chesterfield County Med-Flight	500	500	500	500	500	0
Disaster Relief Funds	1,403	0	0	0	0	0
Medical Transport Services	332,552	332,880	332,880	332,880	341,640	8,760
State Forestry	12,766	12,796	12,796	12,796	12,796	0
E911 Communications	38,752	48,700	42,000	48,700	48,700	0
Crater Youth Detention	48,821	47,950	45,000	41,507	41,507	(6,443)
Care of Adult Prisoners	129,139	145,000	180,000	216,526	216,526	71,526

**FY 11-12
Adopted Operating Budget**

	<i>FY 09-10</i>	<i>FY 10-11</i>	<i>Fy 10-11</i>	<i>FY 11-12</i>	<i>FY 11-12</i>	<i>FY 11-12</i>
	<i>Actual</i>	<i>Adopted</i>	<i>Estimated</i>	<i>Operating</i>	<i>Adopted</i>	<i>Variance</i>
	<i>Expenditures</i>	<i>Budget</i>	<i>Expenditures</i>	<i>Budget Requests</i>	<i>Budget</i>	<i>Adopted. Over</i>
Animal Control	102,272	102,270	114,000	108,625	108,817	6,547
Building Official	117,962	122,861	122,000	123,475	123,931	1,070
SubTotal	2,417,713	2,590,589	2,533,938	2,735,842	2,742,526	151,937
<u>Public Works</u>						
Sanitation	488,975	491,776	447,000	493,080	499,829	8,053
Litter Control	1,467	0	0	0	0	0
Maintenance	415,836	563,019	490,000	521,469	565,800	2,781
SubTotal	906,278	1,054,795	937,000	1,014,549	1,065,629	10,834
<u>Education, Health & Welfare</u>						
Health Department	206,281	206,281	206,281	248,882	206,281	0
Surry Free Clinic	7,500	6,000	6,000	7,500	6,500	500
District 19-Community Services Bd.	56,867	56,867	56,867	56,867	56,867	0
State & Local Hospitalization	0	0	0	0	0	0
Genieve Shelter	3,500	3,150	3,150	3,500	3,150	0
Central VA Health Planning Agency	350	315	315	0	0	(315)
SSG Improvement Association	29,604	29,604	29,604	29,604	29,604	0
Crater Area Agency on Aging	1,148	1,033	1,033	1,182	1,033	0
Adult Activity Services	0	0	0	2,280	0	0
Office On Youth	168,885	168,430	166,000	200,543	169,236	806
Workforce Development-ARRA	32,130	0	39,369	0	0	0
VJCCA	15,346	15,425	15,425	22,460	22,460	7,035
Virginia State University		0	0	2,500	2,500	2,500
John Tyler Community College	1,100	990	1,356	1,255	1,255	265
SubTotal	522,711	488,095	525,400	576,573	498,886	10,791
<u>Parks, Recreation & Cultural</u>						
Parks & Recreation	363,474	358,919	357,500	503,149	329,172	(29,747)
Parks & Recreation Fund	39,326	35,356	35,356	35,356	35,356	0
Regional Library	99,874	108,588	108,588	88,933	88,933	(19,655)
Williamsburg Area Transit	25,000	25,000	25,000	37,000	25,000	0
Surry County Tourism	6,450	0	0	0	0	0
SubTotal	534,124	527,863	526,444	664,438	478,461	(49,402)
<u>Community Development</u>						
Planning	295,845	301,639	297,500	314,015	315,333	13,694
Sussex County Dept. of Housing	5,000	0	0	0	0	0
Wetlands	172	500	175	500	500	0
Board of Zoning Appeals	3,045	3,200	3,000	3,200	3,200	0
Planning Commission	7,097	9,750	8,570	9,750	9,750	0
Transportation Safety Commission	350	1,500	500	1,500	1,500	0

**FY 11-12
Adopted Operating Budget**

	<i>FY 09-10</i>	<i>FY 10-11</i>	<i>Fy 10-11</i>	<i>FY 11-12</i>	<i>FY 11-12</i>	<i>FY 11-12</i>
	<i>Actual</i>	<i>Adopted</i>	<i>Estimated</i>	<i>Operating</i>	<i>Adopted</i>	<i>Variance</i>
	<i>Expenditures</i>	<i>Budget</i>	<i>Expenditures</i>	<i>Budget Requests</i>	<i>Budget</i>	<i>Adopted. Over</i>
BHAR	0	200	0	200	200	0
Economic Development	49,752	59,939	43,000	48,539	48,539	(11,400)
Crater Small Business Dev. Center	1,500	0	0	4,574	2,500	2,500
Southeast Rural Community Asst. Pro	2,000	0	0	5,000	2,000	2,000
Green Job Alliance				1,433	1,433	1,433
Southampton Roads RC & D	1,500	1,350	1,350	3,000	1,350	0
Soil & Water Conservation District	9,000	8,100	8,100	9,000	8,100	0
VPI-Cooperative Extension	<u>74,208</u>	<u>68,950</u>	<u>65,000</u>	68,110	68,110	(840)
SubTotal	449,469	455,128	427,195	468,821	462,515	7,387
Sub-total General Operating	<u>\$6,682,205</u>	<u>\$7,124,900</u>	<u>\$6,740,234</u>	<u>\$7,576,059</u>	<u>\$7,368,351</u>	<u>\$243,451</u>
<u>Special Funds</u>						
Youth Comprehensive Services	50,719	160,000	75,000	85,000	85,000	(75,000)
Indoor Plumbing	56,919	60,000	0	0	0	(60,000)
Economic Development Fund	0	79,160	0	79,160	79,160	0
Food & Nutrition	<u>5,626</u>	<u>7,500</u>	<u>7,500</u>	<u>0</u>	<u>0</u>	<u>(7,500)</u>
Total Special Funds	113,264	306,660	82,500	164,160	164,160	(142,500)
<u>Debt Services</u>						
VA Revolving Loan Fund	46,306	47,706	47,706	0	0	(47,706)
Debt Service: Dendron Sewer	0	50,000	50,000	95,000	95,000	45,000
Debt Service: Technology Lease				7,039	7,039	7,039
Debt Service: Admin. Fees	2,918	4,949	4,949	4,949	4,949	0
Debt Service: Public Safety Loan	250,171	247,658	247,658	247,658	247,658	0
Debt Service: Courthouse Ren.	1,125,150	1,123,453	1,123,453	1,126,303	1,126,303	2,850
Debt Service: VPSA 2008	235,168	237,253	237,253	237,280	237,280	27
Debt Service: FY 05 Capital Projects	124,976	0	0	0	0	0
Total Debt Service	1,784,689	1,711,019	1,711,019	1,718,229	1,718,229	7,210
TOTAL GENERAL FUND	<u>\$8,580,158</u>	<u>\$9,142,579</u>	<u>\$8,533,753</u>	<u>\$9,458,448</u>	<u>\$9,250,740</u>	<u>\$108,161</u>
<u>Social Services</u>						
Assistances	88,333	98,562	80,000	77,880	77,880	(20,682)
Purchase Services	157,338	294,486	225,000	260,780	260,780	(33,706)
Regular Administration	1,188,564	1,347,116	1,250,000	1,358,798	1,358,798	11,682
Non-Reimbursement	194,385	445,890	322,000	359,068	449,591	3,701
Special Revenue Funds	<u>52,884</u>	<u>46,675</u>	<u>46,675</u>	<u>41,275</u>	<u>81,450</u>	34,775
TOTAL SOCIAL SERVICES	<u>1,681,504</u>	<u>2,232,729</u>	<u>1,923,675</u>	<u>2,097,801</u>	<u>2,228,499</u>	<u>(4,230)</u>
<u>School System</u>						
Instruction	10,615,865	10,508,107	10,890,306	10,682,844	10,682,844	174,737
Administration & Health	830,747	828,621	828,621	844,084	844,084	15,463

**FY 11-12
Adopted Operating Budget**

	<i>FY 09-10</i>	<i>FY 10-11</i>	<i>Fy 10-11</i>	<i>FY 11-12</i>	<i>FY 11-12</i>	<i>FY 11-12</i>
	<i>Actual</i>	<i>Adopted</i>	<i>Estimated</i>	<i>Operating</i>	<i>Adopted</i>	<i>Variance</i>
	<i>Expenditures</i>	<i>Budget</i>	<i>Expenditures</i>	<i>Budget Requests</i>	<i>Budget</i>	<i>Adopted. Over</i>
Pupil Transportation	1,225,179	1,044,508	1,044,508	1,099,141	1,099,141	54,633
Operation & Maintenance	1,977,811	1,779,806	2,394,806	1,876,531	1,876,531	96,725
Technology	607,372	824,658	824,658	828,561	828,561	3,903
Food Service	333,545	585,662	585,662	598,062	598,062	12,400
Debt Service	863,801	264,890	264,890	86,250	86,250	(178,640)
Facilities/Capital Outlay	642,977	0	0	0	0	0
TOTAL SCHOOL SYSTEM	17,097,297	15,836,252	16,833,451	16,015,473	16,015,473	179,221
Total Operating Budget	27,358,959	27,211,560	27,290,879	27,571,722	27,494,712	283,152

School System: Recommendation Approved by BOS

Estimated expendtiures are reflective of approved amendments

	<i>FY 09-10</i>	<i>FY 10-11</i>	<i>Fy 10-11</i>	<i>FY 11-12</i>	<i>FY 11-12</i>	<i>FY 11-12</i>
	<i>Actual</i>	<i>Revised</i>	<i>Estimated</i>	<i>Operating</i>	<i>Operating</i>	<i>Request</i>
	<i>Expenditures</i>	<i>Budget</i>	<i>Expenditures</i>	<i>Budget Request</i>	<i>Budget Request</i>	<i>Over FY11</i>
						<i>Revised</i>
Enterprise: Water & Sewer Fund						
Water & Sewer Fund	251,295	212,710	210,000	271,915	271,915	59,205

FY11-12 CONTRIBUTIONS TO OUTSIDE AGENCIES

	Actual FY10-11	REQUESTS FY 11-12	ADOPTED FY 11-12	Variance FY12 Over FY11
<i><u>Judicial Admin.</u></i>				
Southside Legal Aid	6,535	7,261	6,535	-
Riverside Criminal Justice Agency	11,541	11,846	11,846	305
Total Judicial Administration	18,076	19,107	18,381	305
<i><u>Public Safety</u></i>				
Claremont Fire Dept.	48,100	49,450	49,450	1,350
Dendron Fire Dept.	48,500	50,300	50,300	1,800
Surry Vol. Rescue Squad	54,000	54,000	72,000	18,000
Surry Fire Dept.	54,000	54,000	54,000	-
Crater Criminal Justice Academy	6,968	7,910	7,910	942
Chesterfield Med Flight	500	500	500	-
Old Dominion Emerg. Medical			-	
HR Tactical Regional Area Network	11,000	11,000	11,000	-
State Forestry Service	12,796	12,796	12,796	-
Total Public Safety	235,864	239,956	257,956	22,092
<i><u>Education, Health & Welfare</u></i>				
Genieve Shelter	3,150	3,500	3,150	-
Surry Health Dept.	206,281	248,882	206,281	-
District 19 Community Services Improvement Association	56,867	56,867	56,867	-
Crater Area Agency on Aging	1,033	1,182	1,033	-
John Tyler Community College	990	1,255	1,255	265
Virginia State University	-	-	2,500	2,500
Surry Free Clinic	6,000	7,500	6,500	500
SGE Adult Activity Services	-	2,280	-	-
Central VA Health Planning	315	0	0	(315)
Total Ed., Health & Welfare	304,240	353,570	309,690	5,450
<i><u>Parks, Rec. & Cultural</u></i>				
Regional Library	108,588	88,933	88,933	(19,655)
Willamsburg Area Transit	25,000	37,000	25,000	-
Rawls Museum Arts	-	-	-	-
Surry County Tourism Committee	-	-	-	-
Total Parks, Rec. & Cultural	133,588	125,933	113,933	(19,655)
<i><u>Planning & Community Development</u></i>				
Peanut, Soil & Water Conservation	8,100	9,000	8,100	-
Green Jobs Alliance		1,433	1,433	1,433
Sussex County Housing Dept.	-			-
Hampton Roads Planning District*	8,210	8,803	8,803	593
Crater Planning District Commission*	5,508	5,508	5,508	-
Southeast Rural Community Assist	-	5,000	2,000	2,000
Southampton Roads RC & D	1,350	3,000	1,350	-
	23,168	32,744	27,194	4,026
<i><u>Economic Development</u></i>				
Hampton Roads Partnership*	4,900	4,900	4,900	-
Longwood University Small Bus. Asst.	-	4,574	2,500	2,500
Virginia Gateway Region*	36,229	26,229	26,229	(10,000)
Total Planning & Community Dev.	41,129	35,703	33,629	(7,500)
Total Contribution to Agencies	\$ 744,524.00	\$ 795,166.80	\$ 748,936.80	4,413

Fiscal Year 2011-2012
TABLE OF AUTHORIZED POSITIONS

Department	FY 07 Adopted	FY 08 Adopted	FY 09 Adopted	FY 10 Adopted	FY11 Actual	FY12 Proposed
County Administration Administrator Exec. Secretary/Payroll Clerk Asst. County Administrator Admin. Asst.	3	3	3	4	4	4
Finance Director of Fin. & Admin. Tech. Accounts Payable Technician	2	2	2	2	2	2
Commissioner of the Revenue Commissioner Deputy I Deputy II	3	3	3	3	3	3
Treasurer's Office Treasurer Deputy Treasurer Deputy II Tax Collection/Cashier	3	3	4	4	4	4
Information Technology Computer Network Tech	0	0	1	1	1	1
Registrar	1	1	1	1	1	1
Total General Government	12	12	14	15	15	15
Clerk of Circuit Court Clerk Deputy Clerk I Deputy II	3	3	3	3	3	3
Commonwealth's Attorney Attorney Admin. Asst.	2	2	2	2	2	2
Total Judicial Administration	5	5	5	5	5	5

Department	FY 07 Adopted	FY 08 Adopted	FY 09 Adopted	FY 10 Adopted	FY11 Actual	FY12 Proposed
Sheriff Department Sheriff Admin. Specialist Captain Sergeant State Deputies (5) County Deputies (6) State Dispatchers (4) County Dispatchers (4)	22	22	22	23	22	23
Emergency Services Emergency Services Technician Communication Oper. Specialist Emergency Management Coordinator	1	1	2	3	2	2
Animal Control Officer Pound Attendant	1	1	1	2	2	2
Building Inspections Official Admin. Assistant	2	2	2	2	2	2
Total Public Safety	26	26	27	30	28	29
Public Works/Sanitation Division Supervisor (eliminated FY08) Equipment Operator (2) Truck Helper (1) Public Works Manager (FY11) ½	5	4	4	4	3.5	3.5
Public Works/Maintenance Division Supervisor (eliminated FY10) Maintenance Technician (4) Admin. Asst Public Works Manager (FY11) ½	6	6	6	6	5.5	6.5
Total Public Works	11	10	10	10	9	10
Office on Youth Director Program Coordinator Admin. Asst.	3	3	3	3	3	3
Total Education, Health & Welfare	3	3	3	3	3	3
Parks & Recreation Director Program Coordinator Athletic Coordinator Admin. Asst Maintenance Technician(1) FY12	6	6	6	6	6	5
Total Parks, Rec. & Culture	6	6	6	6	6	5

Department	FY 07 Adopted	FY 08 Adopted	FY 09 Adopted	FY 10 Adopted	FY11 Actual	FY11 Proposed
Planning Director	5	5	5	5	5	5
Plans Reviewer Admin. Asst. Biosolid/Codes Enforcement Program Coordinator						
Total Planning & Community Development	5	5	5	5	5	5
TOTAL FULL TIME POSITIONS	73	72	70	74	71	72

Explanation for Position Increase (FY10)

The number of positions increased in FY10 by four (4) from FY09; (1) Administrative Assistant, (2) Animal Control Asst. Officer, (3) Emergency Operations Specialist and (4) Dispatcher; however, two of the positions (Dispatcher and Emergency Services Manager) were not filled in FY10.

Explanation for Position Decrease in FY (11)

Three positions not filled in the FY 10 budget were eliminated in the FY11 Budget; positions #3 and #4 from above in addition to Supervisor for Sanitation Division.

Explanation for Position Increase in FY (12)

Proposed increase is for a dispatcher.

Major Part Time Funding Explanations:

Public Works Division employs seven part-time landfill attendants and one truck driver to assist with solid waste management. Other departments employing part time assistance are: Treasurer, Clerk of Circuit Court, Registrar, Maintenance and Parks & Recreation.

